AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements
State: Wisconsin
AFCARS Reporting Period: October 1, 2005 – March 31, 2006 (2006A)

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
Foster care: #8 Child's Race #52 1st Foster Caretaker's Race #54 2nd Foster Caretaker's Race (if applicable) Adoption: #7 Child's Race #25 Adoptive Mother's Race #27 Adoptive Father's Race a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine	2	Screen: Person Management; Basic tab Program code: LNs. 6121; 8240-8251;8856-8884;8890-8902; 1) eWiSACWIS has the capacity to record only three races for this element. 2) For foster parent information, blank data is incorrectly mapped to "no."	1) The State must revise the screen to account for all five of the races required in AFCARS. 2) Modify the program code to map the race categories to blank if the child is in a non-foster home setting 3) Modify the program code to map this element to blank if the information is not known. 4) Modify the system to include an edit check for the combination of a race along with "unable to determine" that alerts the worker to correct the information. Data Quality/Training 5) Provide training to workers that race information is to be self-reported by the child or his/her parents. Note: The State may want to consider changing the option of		

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			"unable to determine" to "abandoned." Another idea the State may want to consider is to include the option "declined" or "refused" to account for those situations in which an individual may refuse to provide the race and ethnicity of the child.		
#10 Has the child been clinically diagnosed as having a disability(ies)? 1=Yes 2=No 3=Not yet Determined	2	Screen: Person Management, Kinship/ AFCARS Tab Frequency Report (n=11,450): Yes = 1,948 (17%); No = 8,387 (73%); Not Yet Determined = 628 (6%); Not Reported = 487 (4%) 1) The system contains two locations where information on diagnosed conditions can be recorded. Case workers are required to complete both sections of the system. On the "medical/mental health" screen, the diagnoses fields are text boxes.	1) Make appropriate revisions to the system to reduce duplicative data entry and to ensure accurate data entry for this field. 1a) Move the question that is currently on the "person management" screen to the "medical profile" screen. 1b) Interim solutions: i) Add program code to check each of the "axis" fields. ii) Check the "rate setting" section of the system for children placed in treatment or therapeutic foster care settings.		

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			1c) State SACWIS review action plan: The State should continue with its proposed plan to move the "child's disability information" from the "person management" screen to the "medical profile" page. This will eliminate entering duplicate data. <u>Data Quality/Training</u> 2) Describe how the State will provide monitoring oversight to ensure that workers enter this information. 3) Implement training and supervisory oversight for the correct entry of this data.		
#11 Mental Retardation #12 Visually/Hearing Impaired #13 Physically Disabled #14 Emotionally Disturbed #15 Other Diagnosed Condition [0 = Does not apply] 1 = Applies	2	<u>Screen:</u> Person Management, Kinship/ AFCARS Tab 1) The system contains two locations where information on diagnosed conditions can be recorded. Case workers are required to complete both sections of the system. On the "medical/mental health" screen, the diagnoses fields are text boxes. 2) Based on the findings of the	1) Modify the system to make the text boxes for diagnosed conditions to fields that are stored in a database table. 2) Modify the program code to		

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		review of paper case files and the frequency report, the data submitted to ACF does not reflect the conditions of the children in the State's foster care system. The error cases indicate that there are more children diagnosed with a health/mental health condition than what are being reported to AFCARS. There appears to be more values used in the system that are not mapped to AFCARS' values.	map all appropriate diagnosed conditions (refer to the "Disability Chart" on the AFCARS web page www.acf.hhs.gov/programs/cb/ systems/specneeds.htm). <u>Data Quality/Training</u> 3) The State may want to add a "help" function that provides information to case workers on what diagnoses would be appropriate for this field. 4) Describe how the State will provide monitoring oversight to ensure that workers enter this information. 5) Implement training and supervisory oversight for the correct entry of this data.		
#21 Date of Latest Removal	2	<u>Screen:</u> Placements and Services, Service tab <u>Program Code</u>: LN 4367-4521;4801-4949; Frequency Report (n=11,450): Not reported = 349 1) In instances where the child's first living arrangement is a	1) Modify the program code to not include a child whose first		

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		hospital or a locked facility at the time the agency obtains responsibility for care and placement, the program code extracts the date the child entered the hospital or locked facility as the removal date. The date of removal is the actual date the child is placed in a community placement.	placement is a locked facility or a hospital. 1a) The date of removal would be the date the child entered a foster care setting after the above setting(s), if applicable. 2) Submit the revised screen(s), if applicable, and program code to ACF.		
#23 Date of Placement in Current Foster Care Setting	2	Screen: Placements and Services, Service tab 1) The program code does not report the date a child went on a runaway status if that is the "living arrangement" as of the end of the report period. 2) The State intends to implement a status of "trial home visit" per AFCARS definitions.	1) Modify the program code to extract the start date of a "runaway" status for those instances in which the child is a runaway as of the end of the report period, or their discharge date, if applicable. 2) Modify the screen(s) for "living arrangement" in order for case workers to record these living arrangements. (Screen should be implemented at the same time the new practice goes into effect.) 2a) Modify the program code to extract the date a "trial reunification" starts.		

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			Data Quality/Training 3) Implement training and supervisory oversight for the correct entry of the above changes. 4) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.		
#24 Number of Previous Placement Settings in This Episode	2	Frequency Report (n=11,450): Zero placements = 349 (3%) 1) The State incorrectly excludes detention placements and all hospital stays from the count of placement settings. (See 45 CFR 1355.40 and CWPM 1.2B.7 and 1.3.) The State allows a bed to be kept open in a home for up to two weeks. This period is what the State could use as its determination of a short term hospital stay.	1) The State must modify the program code to always count detention placements, and other locked facility placements. 1a) The State can contact the NRC-CWDT for examples of other States' placement program code.		
#41 Current Placement Setting 1 = Pre-Adoptive Home 2 = Foster Family Home-Relative 3 = Foster Family Home-Non-Relative	2	Screen: Placements and Services, Service tab 1) The State's use of "kinship care" includes individuals not related to the child by blood or marriage. The program code incorrectly maps all values of "kinship care" to the AFCARS	1) Modify the system and/or program code to appropriately report individuals that are not related to the child by blood or marriage to "non-relative."		

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4 = Group Home 5 = Institution 6 = Supervised Independent Living 7 = Runaway 8 = Trial Home Visit		value for "foster family home – relative." For AFCARS reporting purposes, "relative" includes only individuals that are related to the child by blood or marriage.			
		2) The State maps all treatment foster homes to "non-relative."	2) Review treatment foster homes and determine if any of the families are relatives to the child. 2a) Based on the State's evaluation, provide ACF with the State's results. 2b) If necessary, modify the program code to map any treatment foster homes in which the foster parent is related to the child to "relative foster home."		
		3) The modified program code sent to ACF after the site-visit included the revisions that were made to this element after the initial documentation was sent to ACF for the AFCARS review.	3) Provide ACF with the values for codes 100 – 103.		
		4) Based on the AFCARS review and discussions with the State staff, all "pre-adoption"	4) Review the method used to record "pre-adoptive" placement settings for possible impacts it		

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		living arrangements may not be getting reported to AFCARS. 5) There were 121 records with no placement living arrangement information.	may have on whether case workers are recording the information. 4a) Based on the State's evaluation, provide ACF with the State's results and plans to improve data collection for this information. 5) The State must resubmit the data for the 2006A report period. 5a) ACF will evaluate the subsequent 2006A file and the 2006B file regarding the number of records reported as missing. 5b) Depending on the above results, the State may need to do additional evaluation of its codes for living arrangements to ensure all are being reported to AFCARS. <u>Data Quality/Training</u> 6) The State needs to ensure that if the child is living with the individuals that intend to adopt him/her, case workers are recording this as a "pre-adopt" home. 7) Supervisors need to ensure		

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			this data is entered correctly and in a timely manner.		
#47 Mother's Date of TPR #48 Legal or Putative Father's TPR Adoption #19 Date of Mother's TPR #20 Date of Father's TPR	2	Screen: Legal status for legal action or Person management for date of death 1) There are multiple fields for the recording of legal status. These legal status fields are for several court related activities. During the site-visit, it was identified that there is a discrepancy regarding the intent of each of the date fields. There was some confusion regarding what is to be entered in each of the fields and two of the fields may be duplicative of one another. 2) The program code checks for the request and petition dates in addition to the date of the TPR. 3) The program code uses the date field "date order entered." This is thought to be the same date the hearing occurred. However, workers may be entering the date they entered the TPR date into the system, or something else. 4) The State modified the	1) The State staff need to meet and discuss the use of these date fields. 1a) Revise, as appropriate, the screen/fields to be more clear and to ensure that dates that are needed for various legal actions is captured. 1b) Based on decisions made by the State to address the fields, modify the program code. 2) Modify the program code to check only for actual TPR dates. Data Quality/Training 3) Develop and implement a training/oversight plan to ensure correct data is entered into the system. 4) ACF will monitor data		

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
		program code to ensure that the TPR date will be reported only if it occurs prior to the end of the reporting period.	submissions for ongoing improvement.		
#53 1st Foster Caretaker's Hispanic or Latino Origin #55 2nd Foster Caretaker's Hispanic Origin 0 = Not applicable 1 = Yes 2 = No 3 = Unable to Determine	2	Frequency Report (n=11,450): Not applicable = 0; Not reported = 2,912. 1) There is no logic in the program code to set the value to "Not applicable" if foster care element #41 has a value = 4, 5, 6, 7, or 8.	1) Modify the program code to set this element to "not applicable" when a child is placed in a non-foster home setting. <u>Data Quality/Training</u> 2) Provide training to workers that this information is to be self-reported by the individual. Note: The State may want to consider changing the option of "unable to determine" to "declined" or "refused" to account for those situations in which an individual may refuse to provide his/her ethnicity.		
#56 Date of Discharge from foster care	2	1) The State identified the reason for why there were more dates of discharge than transaction dates. By State policy, a supervisor must approve the discharge information prior to it being approved. This is when it would	1) Modify the program code to check for "approved" cases in order to report a case as discharged. 2) Resubmit the 2006A data file.		

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
		be reported to AFCARS as a discharge. The program code does not check for "approved" cases.			
#5 Date of Most Recent Periodic Review (if applicable)	3	Frequency Report (n=11,450): There are ten records with a year of 2002; 66 for 2003; 251 for 2004; and, 4,541 (40%) reported as blank. The State requested assistance on ways they could improve on the collection of information. Currently, there are ticklers in the system to remind workers to enter this data. The State and Federal teams discussed ways to encourage workers to record that the hearing occurred. One suggestion is to implement a system edit that would require case workers to enter the review date, if not done already, before a new permanency plan is created. Case file review findings: 9 (13%) of the records analyzed did not match what was reported in AFCARS. The majority of the errors were related to reviewers finding a later review date than the one reported to AFCARS.	1) Implement a system edit that would require case workers to enter the review date, if not done already, before a new permanency plan is created. 2) The State should contact the National Resource Center for Child Welfare Data for technical assistance on which States are successfully reporting this information. This is also a question that the State can post on the SACWIS list serve. 3) Implement supervisory oversight to ensure these dates are entered into the system in a timely manner. Error reports can be sent to supervisors on a regular basis listing those children that have been in care for seven months and do not indicate a date of a periodic		

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			review.		
#6 Child Birth Date	3	There were several records reported in the 2006A data file that had dates of birth prior to 1984. The State is modifying the system so that if a child's mother or father's date of birth is later than that of the child's the following message is displayed: "An age discrepancy has potentially been identified. This child appears to be older than the identified caretaker(s). Please verify all birth dates."	1) Resubmit the 2006A data file. 2) ACF will evaluate the 2006A subsequent file and the 2006B data file for improvement.		
#9 Hispanic/Latino Origin 1 = Yes 2 = No 3 = Unable to Determine	3	Case file review findings: 9 (13%) of the records analyzed did not match what was reported in AFCARS. In the error cases, the AFCARS information was "unable to determine," and in each case the reviewer was able to determine the child was not of Hispanic/Latino origin.	1) Provide training to workers that ethnicity information is to be self-reported by the child or his/her parents. 2) Supervisors need to ensure this data is entered correctly and in a timely manner. Note: The State may want to consider changing the option of "unable to determine" to "abandoned." Another idea the State may want to consider is to include the option "declined" or "refused" to account for those situations in which an individual		

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			may refuse to provide the race and ethnicity of the child.		
#16 Has this child ever been adopted? 1 = Yes 2 = No 3 = Unable to Determine	3	The State modified the screen by adding an option "not determined," which is now the field default. The field remains a required field and "not determined" will appear in red on the AFCARS screen, tab II, indicating it is an error. The worker will then correct the field from the AFCARS screen. The program code maps responses other than "yes," "no," and "unable to determine" to blank. Therefore, "not determined" will get reported to AFCARS as a blank response.	ACF will evaluate the 2006A subsequent file and the 2006B file for improvements.		
#17 If yes, how old was the child when the adoption was legalized? [0 = Not Applicable] 1 = less than 2 years old 2 = 2-5 years old 3 = 6-12 years old 4 = 13 years or older 5 = Unable to Determine	3	The program code was incorrectly modified to map this element to blank if element #16 is "unable to determine." This is another field where the State may want to substitute "abandoned" for "unable to determine."	ACF will evaluate the 2006A subsequent file and the 2006B file for improvements.		
#18 Date of First Removal from Home	3	There were 404 records with missing data for the report period under review.	The State must address data clean-up on conversion cases. Describe the process that will be		

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		The missing information is related to conversion. The State staff indicated they are using the history screen to clean up data. The rating factor is based on what is entered into the system and reported for the removal date (element #21). Case file review findings: 14 (20%) of the records analyzed did not match what was reported in AFCARS.	implemented.		
#19 Total Number of Removals from Home	3	Frequency Report (n=11,450): Zero removals = 228 (2%); Not reported = 0 The accuracy of this data is dependent on the State's conversion process and results from conducting data clean-up.	The State must address data clean-up on conversion cases. Describe the process that will be implemented.		
#20 Date Child was Discharged from last foster care episode (if applicable)	3	The accuracy of this data is dependent on the State's conversion process and results from conducting data clean-up. Case file review findings: 8 (11%) of the records analyzed did not match what was reported in AFCARS. The error cases were due to prior removal episodes not entered into the	1) The State must address data clean-up on conversion cases. Describe the process that will be implemented. 2) Supervisors need to ensure that discharge dates for removal episodes are entered correctly and in a timely manner.		

AFCARS Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
		system.			
Actions or Conditions Associated With Child's Removal #26 Physical Abuse #27 Sexual Abuse #28 Neglect #29 Parent Alcohol Abuse #30 Parent Drug Abuse #31 Child Alcohol Abuse #32 Child Drug Abuse #33 Child Disability #34 Child's Behavior Problem #35 Death of Parent #36 Incarceration of Parent #37 Caretaker Inability to Cope Due to Illness or Other Reasons #38 Abandonment #39 Relinquishment #40 Inadequate Housing [0-Does not Apply] 1-Applies	3	The data appear to be under-reported based on the case file review findings. All elements had errors and the majority were due to the reviewers finding that the condition was present and the basis for a child's removal. One case file review finding indicated that several records had all (except child's disability) marked as "applies." This is more than likely related to how the State converted open cases. *Post site-visit findings: The State added "Check All That Apply" to the screen.*	1) Implement training and supervisory oversight for the correct entry of this data. Ensure that case workers understand the importance of indicating all conditions associated with a child's removal. 2) Review cases in which all conditions are marked as "applies" and have case workers correct them. This data must reflect the information known at the time of the child's removal and how it contributed to the child's removal from his/her home. 3) ACF will monitor data submissions for ongoing improvement.		
#43 Most recent case plan goal	3	1) The program code was updated (lines 7698-7700) to select permanency goals that	1 – 3) ACF will evaluate the 2006A subsequent file and the 2006B file for improvements.		

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1 = Reunify With Parent(s) Or Principal Caretaker(s) 2 = Live With Relative(s) 3 = Adoption 4 = Long Term Foster Care 5 = Emancipation 6 = Guardianship 7 = Case Plan Goal Not Yet Established		occur prior to the last day of the report period. 2) The program code has been updated to correctly map "N/A First out of home placement" to "case plan goal not yet determined." 3) Program code has been added (lines 9052–9089) to set this element value to blank if the case plan goal has not yet been established and the report period end date is more than 60 days after the date of latest removal. The State discussed there is some confusion around when to enter a new plan goal versus doing a new permanency plan. Case file review findings: 12 (17%) of the records analyzed did not match what was reported in AFCARS.	4) Develop and implement a training/oversight plan to ensure correct data is entered into the system in a timely manner.		
#44 Caretaker Family Structure 1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male 5 = Unable to	3	Frequency Report (n=11,450): Married Couple = 2,389 (21%); Unmarried Couple= 1,027 (9%); Single Female = 6,795 (59%); Single Male = 694 (6%); Unable to Determine = 171 (2%); Not reported = 374 (3%)	1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.		

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Determine		Case file review findings: 9 (13%) of the records analyzed did not match what was reported in AFCARS. There were several records reported as "unable to determine," but the reviewers found the information.			
#45 1st Primary Caretaker's Birth Year #46 2nd Primary Caretaker's Birth Year (if applicable)	3	Based on the findings of the review of paper case files and the frequency report, the data submitted to ACF does not include accurate dates of birth for the people from whom the child was removed. There were some records with the child's date of birth, others with the years 1870 and 1875. There were several records missing dates of birth based on the number of records reported with a marital status, and depending on the marital status, for element #45 and/or #46. The State is modifying the system to check the associated date of birth and if there is a discrepancy the worker receives an error message.	1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data. 2) Develop and implement appropriate reports that indicate there are the appropriate number of records with a date of birth based on the marital status reported in element #44.		
#49 Foster Family Structure 0 = Not Applicable 1 = Married Couple	3	Screen: Home Provider Frequency Report (n=11,450): Not Applicable = 2,548 (22%); Married Couple = 5,039 (44%);			

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2 = Unmarried Couple 3 = Single Female 4 = Single Male		Unmarried Couple = 310 (3%); Single Female = 3,160 (28%); Single Male = 260 (2%); Not reported = 133 1) There are 193 records missing a marital status according to the number of records reported as the child living in a foster home for element #41. There are more records reported as "not applicable" for this element than there are records reported in element #41 for non-foster home settings (including runaway and trial home visit). 2) There should no longer be missing data based on conversion.	1) Develop and implement a training/oversight plan to ensure correct data is entered into the system. 2) The State must update the records on its providers.		
#50 1st Foster Caretaker's Birth Year #51 2nd Foster Caretaker's Birth Year	3	1) The accuracy of the data needs to improve to reflect the age of foster parents. 1a) There are 12 minors as foster parents. 1b) There are only 8,764 records with a year of birth (as opposed to 8,962 records of children living in foster homes). 1c) There are 5,349 records reported in element #49 as being either a married or unmarried couple and only 5,259 records with a year of birth reported for	Develop and implement a training/oversight plan to ensure correct data is entered into the system. ACF will monitor data submissions for ongoing improvement.		

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		the second foster parent. 2) The State modified the system with an edit checking if the foster provider is less than 18 years old. The edit message will read: "A person that is under 18 years of age has been selected as Parent 1 or Parent 2. Do you wish to continue? <Yes> <No>"			
#57 Date of Discharge Transaction Date	3	There are more dates of discharge than transaction dates. The State made corrections to the program code to refine the reporting of the date of discharge and the corresponding transaction date (to blanks) for cases ending in adoption after the report period end date.	ACF will monitor data submissions for ongoing improvement.		
#63 Title XIX (Medicaid) 0-Does not apply 1-Applies	3	The frequency for this element is low and should be higher. The State indicated there was a correction implemented about 6 months ago, related to the MMSS interface. However, it wasn't fully accurate and a new enhancement was made. It is scheduled for implementation in September of this year. The program code was updated.	ACF requests clarification of the condition "CD_MMIS_STAT = 3" when selecting records from the MEDICAID_CERT table in line #3412. Is this the mapping code required for the interface to the Medicaid information system? ACF will monitor data submissions for ongoing improvement.		
#65 None of the Above	3	The program code was updated	ACF will monitor data		

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0-Does not apply 1-Applies		to also check if a payment was made for the reporting period, excluding any payment that could be considered as corresponding to the types associated with elements 59 through 64.	submissions for ongoing improvement.		

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Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
#10 Primary Basis for Determining Special Needs 0 = Not Applicable 1 = Racial/Original Background 2 = Age 3 = Membership in a Sibling Group 4 = Medical Conditions or Mental, Physical or Emotional Disabilities 5 = Other State Defined Special Need	2	Screen: Certification of Special Needs Program code: LNs 2933-2976; 3290-3346 Frequency Report (n=472): Not applicable = 0; Race/Original Background = 20 (4%); Age = 50 (11%); Sibling group = 52 (11%); Medical, etc. = 263 (56%); Other = 87 (18%) 1) The State's option "other med. diagnosed condition/at-risk" is intended to reflect a situation where the child is at-risk of a health/mental health condition as determined by a medical professional. This may be a misleading label as it contains both the words "at-risk" and "diagnosed" and there is no other category for diagnosed medical, mental, physical, or emotional disability. Also, the State is mapping this option to the AFCARS value "4." 2) The program code maps "medically fragile" to "medical conditions or mental, physical or emotional disabilities."	1a) Map special needs due to being at-risk of a future health/mental health condition to "5, other State defined." 1b) Add another category that will capture the diagnosed health conditions. 2) If this is not a specific diagnosed condition, map to the category "other State defined."		

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		3) The program code includes "other," which is mapped to "other State defined." The State indicated it is used if some new conditions is identified, but has not been added. 4) Revisions could be made to the system to ensure more accurate data entry.	3) Any new condition must be included on the selection list for the worker to choose. 3a) New conditions must be mapped to the appropriate AFCARS category. 3b) New conditions must be implemented on the system at the same time it becomes required in the field. <u>Data Quality/Training</u> 4) The State could modify the system to include the primary basis categories used in AFCARS. Include a separate detailed list, as used currently used, for the workers to specify other reasons for special needs and to provide more detail. 5) Implement a process to ensure the timely and accurate entry of this information.		
#11 Mental Retardation #12 Visually/Hearing Impaired #13 Physically Disabled #14 Emotionally Disturbed #15 Other Diagnosed Condition	2	1) The program code incorrectly reports elements #11 – 15 regardless of the response to element #10. 2) For element #11, the State incorrectly maps "learning	1) Modify the program code to only extract information for elements #11 – 15 if the response to element #10 is "medical conditions or mental, physical or emotional disabilities." 2) Map "learning disability" to "other diagnosed condition."		

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		disability" to this element. 3) For element #14, the State incorrectly maps "emotional maladjustment" to this element. 4) For element #15, the State maps "developmental delay" to this element. This is probably not the appropriate category. Depending on whether the delay is cognitive, emotional, or physical, it would go into one of the other elements. 5) Based on the findings for foster care, there may be additional diagnosed conditions the State uses that could be mapped to this element.	3) Remove this from the mapping. Modify the value on the screen to the specific diagnosis. If it is one that is to be included in AFCARS, map accordingly. 4) Modify the system and the program code to specifically identify the developmental delay. 5) Review all diagnosed conditions that are used and map accordingly to these elements if the response to element #10 is "medical conditions or mental, physical or emotional disabilities." See the Disability resource list on the Children's Bureau's AFCARS web page. <u>Data Quality/Training</u> 6) Supervisors need to ensure this data is entered correctly and in a timely manner.		
#29 –32	2	1) This is only a single select field on the screen.	1) Modify the data entry screen to allow more than one selection		

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AFCARS Reporting Period: October 1, 2005 – March 31, 2006 (2006A)

Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
#29 Relationship of Adoptive Parent to Child - Stepparent #30 Relationship of Adoptive Parent to Child - Other Relative #31 Relationship of Adoptive Parent to Child - Foster Parent #32 Relationship of Adoptive Parent to Child - Other Non-Relative 0 = Does not Apply 1 = Applies			of the relationship between the child and the people who are adopting the child. <u>Data Quality/Training</u> 2) Implement training and supervisory oversight for the correct entry of this data.		
#35 Receiving Monthly Subsidy 1 = Yes 2 = No	2	The program code incorrectly maps the State codes "MA only – not at risk" to "No."	Modify the program code to map "MA only – not at risk" to "yes."		
#17 Father's Birth Year	3	Case file review findings: 3 (10%) of the records analyzed did not match what was reported in AFCARS. In two of the error cases, a date had not been entered into the system, but the reviewers did find dates of birth for the fathers.	Supervisors need to ensure this data is entered correctly and in a timely manner. ACF will monitor data submissions for ongoing improvement.		
#18 Mother Married at Time of Birth 1 = Yes 2 = No	3	1) The State modified the system by adding the question "Mother Married at Child's Birth: <Yes> <No> <Unable to Determine>" to the "Person	Supervisors need to ensure this data is entered correctly and in a timely manner. ACF will monitor data		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements
State: Wisconsin
AFCARS Reporting Period: October 1, 2005 – March 31, 2006 (2006A)

Data Element	Rating Factor	Findings	Tasks	Estimated/ Completed Date	State/ACF's Comments/Notes ACF's Sign-off Notes
3 = Unable to Determine		Management" page. The response then is automatically carried over to the "Adoption Referral" page. Case file review findings: 3 (10%) of the records analyzed did not match what was reported in AFCARS. In two error cases, the AFCARS response was "unable to determine," but the reviewer found that the mother was married at the time of the child's birth. In the other error case, the response should have been "yes" instead of "no."	submissions for ongoing improvement.		