

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
#5 Date of Most Recent Periodic Review (if applicable)	2	<p><u>Program Code, LNs 14777 – 14804</u> The program code checks for a legal action code of “CPR” (citizen panel review), “PAR” (panel/admin) or “HRG” (hearing) and a hearing type of “JDR” (judicial review), “PRM” (permanency), “IPR” (immediate permanency review) or “NRE” (non-reunification) or a PPT table entry where the PPT code is “PRM (permanency review meeting).”</p> <p><u>Data Quality</u> <u>Frequency Report (n=9,997):</u> There are 145 records reported with a year of 2009, 2008, 2007, 2006, 2005, 2004, and 2001.</p> <p>There are 2,694 records with no review date.</p> <p><u>Case File Review Findings:</u> 20 (31%) of the records analyzed did not match what was reported in AFCARS. The majority of errors were due to the wrong types of events being extracted as a periodic review.</p>	<p><u>Program Code</u> 1) Modify the program to only check for the following reviews: Citizen Panel (CPR) and Hearing/Judicial Review (JDR).</p> <p>2) Modify the program code to not check the Team Meetings/ Reviews screen/fields.</p> <p><u>Data Quality/Training/ Supervision</u> 1) The State needs to continue with data clean-up efforts and review records to determine if periodic reviews have not been done, or if these were old cases.</p> <p>2) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
<p>#10 Has the child been clinically diagnosed as having a disability(ies)?</p> <p>1=Yes 2=No 3=Not yet Determined</p> <p>If yes, indicate each type of a disability with a "1."</p>	<p align="center">2</p>	<p><u>Screen: Person/Person Detail/Person Characteristics Sub-Module</u></p> <p>1) Shines has a transaction date stamp that reflects when a caseworker selects a diagnosis and when the diagnosis is de-selected due to the end of a diagnosis.</p> <p>2) There is a tab "Person-Health Log." Diagnoses can be entered on this tab as text.</p> <p><u>Program Code, LNs 16005 – 16081 and 17024 - 17087</u></p> <p>1) This element is derived from the information extracted for elements #11-15 (conditions of disability). There are fields on the screen for "none diagnosed" and "not yet diagnosed."</p> <p>2) Notes in the program code indicate that first this element is treated as if there are no disability characteristics and sets elements #11 - 15 to "does not apply" and element #10 to "not yet determined." Then if no characteristics are found that</p>	<p><u>Screen</u></p> <p>1) Modify the screen by adding start and end dates to each diagnosed condition. Also see elements #11 -15.</p> <p>2) Remove the text field and make all entries for diagnosed conditions part of the database.</p> <p><u>Program Code</u></p> <p>1) Modify the program code to check for the response options "no" and "not yet determined."</p> <p>1a) Modify the program code by commenting out the logic that checks elements #11 – 15.</p> <p>2) Identify what happens if this logic is commented out of the code. The program code should only be doing what is in task #1.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>apply, it does another search. This second search checks if the SUB (foster care child) stage start date is before the end of the report period. If it is, then element #10 is set to “no.” If the start date is the last day of the report period or later, then element #10 is set to “not yet determined.” This second search is what resulted in the errors in the test cases.</p> <p>3) If no information is found for elements #11-15, this element is set to “no.” If anything else is found, this element is set to “not yet determined.”</p> <p><u>Data Quality</u> <u>Frequency Report (n=9,997):</u> Yes = 5,225 (52%); No = 4,291 (43%); Not yet determined = 481 (5%); Not reported = 0</p> <p><u>Case File Review Findings:</u> 11 (17%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>3) This is related to task #1 and 2 and needs to be commented out.</p> <p>3a) If no data are entered, this element must be set to blank.</p> <p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p>		
#11 Mental Retardation #12 Visually/Hearing Impaired #13 Physically Disabled	2	<p><u>Screen:</u> Person/Person Detail/Person Characteristics Sub-Module 1) The screen does not contain</p>	<p><u>Screen</u> 1) Modify the screen by adding start and end dates to each diagnosed condition.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
<p>#14 Emotionally Disturbed #15 Other Diagnosed Condition</p> <p>[0 = Does not apply] 1 = Applies</p>		<p>start and end dates for a diagnosis.</p> <p><u>Program Code, LNs 16005 – 16081 and 17024 – 17087</u></p>	<p>Also see elements #11 -15.</p> <p>2) This information is going to be moved to the Health tab.</p> <p><u>Program Code</u></p> <p>1) If the child has a diagnosis of “Developmental Disability” and there is a cognitive component to the diagnosis, then it is to be mapped to element #11.</p> <p>2) Map 7, Autism to element #15.</p> <p>3) Do not include in the reporting 72, Sexual Transmitted Disease.</p> <p>4) Do not include 90, Other Medically Diagnosed. Instead map the actual medical condition.</p> <p>5) Do not include 100, Eczema.</p> <p>6) Only include 105, Rheumatic Fever, Heart Disease, Heart Murmur if severe enough to affect activities of daily living.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p><u>Data Quality</u> <u>#11 Case File Review Findings:</u> 7 (11%) of the records analyzed did not match what was reported in AFCARS. <u>#13 Case File Review Findings:</u> 5 (8%) of the records analyzed did not match what was reported in AFCARS. <u>#14 Case File Review Findings:</u> 11 (14%) of the records analyzed did not match what was reported in AFCARS. <u>#15 Case File Review Findings:</u> 8 (13%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>7) Only include 106, Severe Allergies if severe enough to affect activities of daily living.</p> <p>8) Only include 110, Abnormal Bowel Movement Behavior if severe enough to affect activities of daily living. Also, check on this condition as it may actually need to be mapped to element #14.</p> <p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p>		
<p>#16 Has this child ever been adopted?</p> <p>1 = Yes 2 = No 3 = Unable to Determine</p>	<p align="center">2</p>	<p><u>Program Code, LNs 14808 - 15091</u> 1) The program code defaults to “unable to determine.”</p> <p><u>Frequency Report (n=9,997):</u></p>	<p><u>Program Code</u> 1) Modify the extraction code to map missing data to blank.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		Yes = 331 (3%); No = 9,565 (96%); Unable to determine = 101 (1%); Not reported = 0			
<p>#17 If yes, how old was the child when the adoption was legalized?</p> <p>[0 = Not Applicable] 1 = less than 2 years old 2 = 2-5 years old 3 = 6-12 years old 4 = 13 years or older 5 = Unable to Determine</p>	2	<p><u>Screen: Legal/Legal Status Tab</u> 1) The State is making a change to pre-fill this field and the ever adopted field for those children adopted from State’s foster care system.</p> <p><u>Program Code, LNs 14808 – 153327</u> 1) If there is a value but it isn’t one applicable to the AFCARS codes “1” through “4” the value of #17 is mapped to “5.”</p> <p>2) All of the records reported in element #16 as “unable to determine” were incorrectly reported in element #17 as “not applicable.”</p> <p><u>Data Quality Frequency Report</u> (n=9,997): Not applicable = 9,666 (97%); Unable to determine = 0; Age categories = 331; Not reported</p>	<p><u>Screen</u> 1) Provide the Federal team with changes.</p> <p><u>Program Code</u> 1) Modify the program code to set this element to blank if the adoption date is blank. Even if element #16 is “yes.”</p> <p>1a) “Unable to determine” is to be reported only if the child has been abandoned or the child’s parent(s) are otherwise not available to provide the information.</p> <p>2) Modify the program code to only report “not applicable” for those cases where the child had not been previously adopted.</p> <p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure the accurate and timely entry</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		= 0	of this data.		
#18 Date of First Removal from Home	2	<p><u>Program Code, LNs 17357 - 17554 and 23579 - 23702</u></p> <p>1) The extraction code gets the first removal date where the removal type is not “ST” (short-term emergency care).</p> <p>2) The program code does not properly extract records to meet the standard of removal episodes that are 24 hours or less.</p> <p>There is a time field associated with the placement date. The State may want to consider using this date when calculating if a removal episode is 24 hours or less.</p> <p>3) The program code does not correctly address the reporting of cases of children on runaway at the time of removal.</p>	<p><u>Program Code</u></p> <p>1) Modify the program so that if the first removal from home episode stage is “short-term emergency care,” and the episode is longer than 24 hours, to include the date for this element.</p> <p>2) Modify the program code so that if the first ever removal from home is an episode that was 24-hours or less in duration, the date of that episode is never included as a first removal date.</p> <p>3) Modify the program code so that if in the first removal episode a child is on runaway status at the time the agency obtained responsibility for placement and care, and who are still on runaway status at the end of the report period, the removal date is the date the agency received responsibility for placement and care of the</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>4) The program code is not correctly extracting records in which the initial placement in the initial removal episode, or the only placement in the initial removal, is a hospital or a locked facility.</p> <p><u>Data Quality Frequency Report</u> There were 12 records reported with the invalid date of 18000101.</p> <p><u>Case File Review Findings:</u> 8 (13%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>child.</p> <p>4a) Modify the program code so that if the child’s only placement was a hospital or a locked facility, this episode date is never to be selected as the first removal date.</p> <p>4b) Modify the program code so that if the initial placement in the first removal episode is a hospital or a locked facility the date of the first foster care setting is reported as the date of the first removal episode.</p> <p><u>Data Quality/Training/Supervision</u> 1) Incorporate a review of this information as part of the State’s Quality Control/Review process and identify cases that have incorrect dates of first removal per the AFCARS standards.</p>		
#19 Total Number of Removals from Home	2	<p><u>Program Code, LNs 17740 – 17884 and 19479 – 19602</u> 1) The extraction code is not counting removal episodes that are “ST” (short-term emergency care).</p>	<p><u>Program Code</u> 1) Modify the program to include in the count of removal episodes the stage “short-term emergency care” and the episode is longer than 24 hours.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>2) There is no check to prevent counting future removals if this were a subsequent run for a previous reporting period.</p> <p>3) The program code does not properly extract records to meet the standard of removal episodes that are 24 hours or less.</p> <p>4) The program code is not correctly extracting records in which the only placement in the removal episode is a hospital or a locked facility.</p> <p><u>Data Quality</u> <u>Frequency Report</u> There are 1,955 records reported with two or more removals. See element #20; there are 1,911 records reported with a prior discharge date.</p> <p><u>Case File Review Findings:</u> 5 (8%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>2) Modify the program code to only count removals that occur up to or before the end of the report period being transmitted.</p> <p>3) Modify the program code to never include in the count of removal episodes those that was 24-hours or less in duration.</p> <p>4) Modify the program code to never include in the removal count episodes that only include a hospital or locked facility.</p>		
#20 Date Child was Discharged from last foster care episode (if applicable)	2	<p><u>Program Code, LNs 18055 – 18678</u></p> <p>1) The extraction code is not correctly handling cases with a stage of “ST” (short-term</p>	<p><u>Program Code</u></p> <p>1) Modify the program to include episodes with a stage of “short-term emergency care” and the episode is longer</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>emergency care).</p> <p>2) The program code does not properly extract records to meet the standard of removal episodes that are 24 hours or less.</p> <p>3) The program code is not correctly extracting records in which the only placement in a removal episode is a hospital or a locked facility.</p> <p><u>Data Quality</u> <u>Frequency Report</u> There are 1,911 records reported with a prior discharge date. See element #19; there are 1,955 records reported two or more removals. The State indicated they have checked some of these and traced the problem to the AFCARS history table.</p> <p><u>Case File Review Findings: 7</u> (11%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>than 24 hours.</p> <p>2) The program code must be modified so that if there was a prior removal episode that was 24 hours or less, and the child later re-enters foster care, the end date of the previous 24-hour episode is not to be reported for this element.</p> <p>3) The program code must be modified so that if the child's prior removal episode only contained a placement that was a hospital or detention, the end date of this episode is not to be reported for this element.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
#21 Date of Latest Removal	2	<p><u>Program Code, LNs 17647 – 17722 and 19604 - 19814</u></p> <p>1) The extraction code gets the removal date where the removal type is not “ST” (short-term emergency care).</p> <p>2) The program code does not correctly address the reporting of cases of children on runaway at the time of removal.</p> <p>3) The program code is not correctly extracting records in which the initial placement in the initial removal episode is a hospital or a locked facility.</p> <p><u>Data Quality</u> <u>Case File Review Findings:</u> 5 (8%) of the records analyzed did not match what was reported in AFCARS.</p>	<p><u>Program Code</u></p> <p>1) Modify the program to include the stage “short-term emergency care,” and the episode is longer than 24 hours, to include the date for this element.</p> <p>2) Modify the program code to report the removal date as the date the agency received responsibility for placement and care of the child.</p> <p>3) Modify the program code so that if the initial placement in the removal episode is a hospital or a locked facility the date of the first foster care setting is reported as the date of the removal episode.</p> <p><u>Data Quality/Training/Supervision</u></p> <p>1) Incorporate a review of this information as part of the State’s Quality Control/Review process and identify cases that have incorrect dates of first removal per the AFCARS standards.</p>		
#22 Date of Latest Removal Transaction Date	2	<p><u>Program Code, LNs 20529 - 20697</u></p> <p>This may not be a non-</p>	<p>Review and test this field to determine if the removal date entered by the caseworker</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		modifiable date. There are 15 records missing a transaction date in the 2011A file.	changes if the system generated transaction date remains the same or not. Provide the Federal team the results of this test in the improvement plan update.		
#23 Date of Placement in Current Foster Care Setting	2	<u>Program Code, LNs 19098 – 19131 and 21097 - 21433</u> 1) The program code is not correctly handling all temporary placements. The program code is correctly excluding respites. Detention/locked facilities are entered on the placement screen and the “Temporary Placement” box is also selected. This is when the child will be returning to the same ongoing placement setting. The foster home bed will be held for the child and the family will be paid (for up to 10 days). However, the program code is incorrectly excluding these and so detention is not being reported. In situations where the “temporary placement” exceeds 10 days, the caseworker has to end the primary placement. The temporary box is also used for hospital stays. In situations where the “temporary placement” exceeds 10 days,	<u>Program Code</u> 1a) Modify the program code to check the field associated with the temporary placement and include it as the date of placement if it is the one as of the end of the report period. 1b) The State and Federal team need to further discuss reporting of acute care hospitals versus non-acute. Since the State is using 10 days to define when a primary placement ends, is this the number of days the State is going to use to define acute care? 1c) Determine and confirm that if the caseworker enters runaway as a concurrent placement (checks the temporary placement box), the program code will include the		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>the caseworker has to end the primary placement. 2) The program code does not check for the value got “home of parent” (PRN).</p> <p>3) If a child moves from one cottage to another on the same campus, the date of the move is incorrectly reported for this element.</p> <p><u>Data Quality</u> <u>Frequency Report</u> There are 82 records with a missing date. There are 83 records in element #41 missing a location.</p>	<p>date per the changes made in 1a) above. 2) Modify the program code to report the start date of “home of parent” when it is the current setting and the agency still has responsibility for placement and care of the child.</p> <p>3) Modify the program code to not change the date of placement for moves from one setting to another that is located on the same campus and there was not a move in between.</p> <p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p>		
#24 Number of Previous Placement Settings in This Episode	2	<p><u>Program Code, LNs 19134 – 19199 and 20805 - 21096</u> 1) The program code counts the child’s number of placement settings in the current episode by counting all placements in the current removal event where the placement planned or actual code is “A” (actual), the placement type is not home of</p>	<p><u>Program Code</u> 1a) The program code must be modified to count detention/ locked facility placements.</p> <p>1b) The program code must be modified to count non-acute hospitalizations in the number of placements. The State and Federal team need to further</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>parent or runaway, the placement is not a temporary one (concurrent or respite) and the placement start date is prior to the report period end date. See the findings in element #23 regarding the entry of concurrent placements.</p> <p>2) If a child moves from one cottage to another on the same campus, the move is being incorrectly counted.</p> <p><u>Frequency Report</u> There are no records with a missing count. But there were missing dates and placement locations.</p> <p><u>Case File Review Findings:</u> 22 (38%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>discuss reporting of acute care hospitals versus non-acute. Since the State is using 10 days to define when a primary placement ends, is this the number of days the State is going to use to define acute care?</p> <p>2) Modify the program code to not count moves from one setting to another on the same campus.</p>		
<p>Actions or Conditions Associated With Child’s Removal (Indicate all that apply.)</p> <p>#26 Physical Abuse #27 Sexual Abuse #28 Neglect #29 Parent Alcohol Abuse #30 Parent Drug Abuse</p>	<p align="center">2</p>	<p><u>Screen: Case/Custody Detail Program Code, 20359 – 20527 and 22968 – 23019</u></p> <p>1) If no reasons are found on the removal table, the program code incorrectly checks the allegations table.</p> <p>1a) #33: The mapping form indicates this element is set to</p>	<p><u>Program Code</u></p> <p>1) Modify the program code to only report all of these elements from the Case/Custody Detail screen.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
#31 Child Alcohol Abuse #32 Child Drug Abuse #33 Child Disability #34 Child’s Behavior Problem #35 Death of Parent #36 Incarceration of Parent #37 Caretaker Inability to Cope Due to Illness or Other Reasons #38 Abandonment #39 Relinquishment #40 Inadequate Housing [0-Does not Apply] 1-Applies		applies if any of 11 - 15 are applies. There were several errors identified in the case file review that supports this element is incorrectly reported. 2) If no reasons are selected, the program code will report all elements #26 – 40 as “does not apply.” <u>Data Quality</u> <u>Case File Review Findings:</u> #26: 1 of the records analyzed did not match what was reported in AFCARS. #27: 3 of the records analyzed did not match what was reported in AFCARS. #28: 9 (14%) of the records analyzed did not match what was reported in AFCARS. #30: 5 (8%) of the records analyzed did not match what was reported in AFCARS. #33: 16 (25%) of the records analyzed did not match what was reported in AFCARS. #34: 6 (9.4%) of the records analyzed did not match what was reported in AFCARS. #36: 5 (8%) of the records analyzed did not match what was reported in AFCARS.	2) Modify the program code to report all of these elements as blank if nothing has been selected as a removal reason. <u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data. 2) Implement supervisory oversight for the correct and timely entry of this data.		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>#37: 4 (6%) of the records analyzed did not match what was reported in AFCARS. #38: 5 (8%) of the records analyzed did not match what was reported in AFCARS. #40: 6 (9%) of the records analyzed did not match what was reported in AFCARS.</p>			
<p>#41 Current Placement Setting</p> <p>1 = Pre-Adoptive Home 2 = Foster Family Home-Relative 3 = Foster Family Home-Non-Relative 4 = Group Home 5 = Institution 6 = Supervised Independent Living 7 = Runaway 8 = Trial Home Visit</p>	<p align="center">2</p>	<p><u>Program Code, LNs 19246 – 19312 and 23346 - 23577</u></p> <p>1) The extraction code determines the current placement setting by using the placement type found on the placement table where the start and end dates are not the same, and mapping it to AFCARS values.</p> <p>2) It is not clear that specialized foster homes are reported correctly if the foster parents are also relatives of the child.</p>	<p><u>Program Code</u></p> <p>1) The program code must be modified to not exclude placements that start and end on the same date.</p> <p>2) The State needs to verify that if a relative were licensed as a “SFH” (specialized foster home), that it would be correctly reported as “foster family home-relative.”</p> <p>3) The program code will have to be modified to report non-acute hospitalizations as institutions based on the decision of the number of days for acute care in elements #23 and 24.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p><u>Data Quality</u> 1) Pre-adoption homes: If foster parents adopt child, there is an issue of caseworkers not selecting pre-adoptive home.</p> <p>2) “PRN” (parent) is mapped to “trial home visit.” The mapping form indicates if duration is less than 6 months. It does not appear that the program code executes any logic checking for a duration of six months.</p> <p><u>Frequency Report (n=9,997):</u> Pre-Adoptive Home = 239 (2%); Foster Family Home (Relative) = 1,729 (17%); Foster Family Home (Non-Relative) = 6,132 (61%); Group Home = 136 (1%); Institution = 1,631 (16%); Supervised Independent Living = 0; Runaway = 35 (0.35%); Trial Home Visit = 12 (0.12%); Not reported = 83 (.83%)</p> <p><u>Case File Review Findings:</u> 6 (10%) of the records analyzed did not match what was reported in AFCARS.</p>	<p><u>Data Quality/Training/Supervision</u> 1) Provide training to ensure that caseworkers are correctly selecting that the home is a pre-adoptive home.</p> <p>2) The State needs to ensure that all technical documentation is current and accurate.</p> <p>3) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>4) Implement supervisory oversight for the correct and timely entry of this data.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
<p>#43 Most recent case plan goal</p> <p>1 = Reunify With Parent(s) Or Principal Caretaker(s) 2 = Live With Relative(s) 3 = Adoption 4 = Long Term Foster Care 5 = Emancipation 6 = Guardianship 7 = Case Plan Goal Not Yet Established</p>	<p align="center">2</p>	<p><u>Program Code, LNs 23704 – 23779 and 41454 - 41548</u></p> <p>1) The State’s values are correctly mapped to AFCARS with the exception of “Another Planned Permanent Living Arrangement through Long-term foster care” (mapped to “long-term foster care”) and “Another Planned Permanent Living Arrangement through Emancipation” (mapped to “emancipation”).</p> <p>2) All other values (as well as missing data) are mapped to “7.”</p> <p><u>Data Quality</u> <u>Frequency Report (n=9,997):</u> Reunify = 4,866 (49%); Live With Other Relative(s) = 777 (8%); Adoption = 2,074 (21%); Long-Term Foster Care 191 (2%); Emancipation = 511</p>	<p><u>Program Code</u></p> <p>1a) Modify the program code to map “Another Planned Permanent Living Arrangement through Emancipation” to the AFCARS value of “long-term foster care.”</p> <p>1b) Modify the program code to map the goal “Another Planned Permanent Living Arrangement through Long-term foster care” to “emancipation.”</p> <p>2) If the child has been in care for 60 days or less and a case plan goal has not been entered, this element can be reported as “not yet established.”</p> <p>2a) Modify the program code to set this element to blank if there is no case plan goal entered and the child has been in foster care for more than 60 days.</p> <p><u>Data Quality/Training/Supervision</u></p> <p>1) Describe, develop, and implement a method to ensure the accurate and timely entry</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements
State: Georgia
AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>(5%); Guardianship = 156 (2%); Case Plan Goal Not Yet Established = 1,422 (14%); Not reported = 0</p> <p><u>Case File Review Findings:</u> 6 (9.4%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>of this data.</p> <p>2) Implement supervisory oversight for the correct and timely entry of this data.</p>		
<p>#44 Caretaker Family Structure</p> <p>1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male 5 = Unable to Determine</p>	<p align="center">2</p>	<p><u>Screen:</u> Person Detail The options on the screen are: Divorced, Married, Separated, Single/Never Married, Widowed, and Child/not applicable. There is not an option that would account for an infant entering foster care under the Safe Haven Program.</p> <p><u>Program Code, LNs 23782 – 23960</u> 1) If the birth year for one of the principal caretakers is unknown (FC elements #45 or #46) or sex of one of the caretakers is missing, this element is defaulted to “unable to determine;” even if the worker had entered a family structure into SHINES.</p> <p><u>Data Quality Frequency Report</u> (n=9,997): <i>Married Couple = 0;</i></p>	<p><u>Screen</u> 1) Add an option that would reflect those situations where this information cannot be collected, e.g., abandoned/Safe Haven infants, parent is incapacitated, etc.</p> <p><u>Program Code</u> 1) Modify the program code to set this element to blank if no marital status was entered.</p> <p>1a) Re-evaluate how this element is determined in order to actually check the marital status field without the complex routine.</p> <p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>Unmarried Couple = 508 (5%); Single Female = 7,464 (75%); Single Male = 611 (6%); Unable to Determine = 1,414 (14%); Not reported = 1</p> <p><u>Case File Review Findings:</u> 33 (52%) of the records analyzed did not match what was reported in AFCARS. There were 23 cases with errors where the AFCARS file indicate “unable to determine” for the marital status but each case the reviewer was able to identify information on the people from whom the child was removed from prior to placement into foster care.</p> <p>There is a need for training in order to clarify with workers that marital status is referring to the actual legal marital status of the individual(s) from whom the child was removed, separate from the living arrangement or informal status of the individuals involved.</p>	<p>the accurate and timely entry of this data.</p> <p>2) Implement supervisory oversight for the correct and timely entry of this data.</p> <p>3) The Federal team will continue to monitor this data.</p>		
<p>Foster Care #47 Mother’s Date of TPR</p> <p>#48 Legal or Putative Father’s TPR</p>	<p align="center">2</p>	<p><u>Program Code, LNs 40399 – 40966</u></p> <p>The program code is not extracting the date related to the court hearing for TPR.</p>	<p><u>Program Code</u></p> <p>Modify the program code to report the hearing date unless there is not a final determination of parental</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
<p>Adoption #19 Date of Mother's TPR #20 Date of Father's TPR</p>		<p><u>#47 Case File Review Findings:</u> 10 (16%) of the records analyzed did not match what was reported in AFCARS.</p> <p><u>#48 Case File Review Findings:</u> 9 (14%) of the records analyzed did not match what was reported in AFCARS.</p> <p><u>Adoption Program Code, LNs 1136 – 1208</u> The program code extracts this information from either the non-incident AFCARS table or the legal action table, taking the most recent TPR date found.</p> <p><u>#19, Case File Review Findings:</u> 6 (20%) of the records analyzed did not match what was reported in AFCARS. The cases marked in error were because the signature date and not the hearing date were reported to AFCARS. It was also noted that the date reported for TPR is not consistent. In some instances the date was the hearing date and in others it was the signature. Since there is not a consistent reporting of this information. The State must ensure consistency by</p>	<p>rights at that time.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		instructing caseworkers what date goes in each field and extracting the date the hearing occurs. <u>#20 Case File Review Findings:</u> 5 (17%) of the records analyzed did not match what was reported in AFCARS.			
#49 Foster Family Structure 0 = Not Applicable 1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male	2	<u>Program Code, LNs 24658 - 26341</u> 1) Instead of using the marital status field the program code also checks gender code, etc. 2) If only one foster parent is identified and the gender is not known the value of #49 is incorrectly set to “not applicable.”	<u>Program Code</u> 1) Re-evaluate the method used to report the marital structure for element #49 and determine if code can be mapped more directly from the marital status in a simpler method. Can the approach used in the adoption program code be used for foster care? 2) Modify the program code that if there is no marital status entered, this element must be blank. 2a) Based on the frequency report, the program code needs to be re-evaluated to ensure that this element is reported as “not applicable” for records of children whose current/last placement setting is a foster		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p><u>Data Quality</u> <u>Frequency Report</u> (n=9,997): Not applicable = 1,977 (20%); Married Couple = 4,508 (45%); Unmarried Couple = 31 (0.31%); Single Female = 3,128 (31%); Single Male = 349 (4%); Not reported = 4 (0.04%)</p> <p>There were 1,814 records reported in element #41 that reflected the child was living in a non-foster home setting. There are 163 more records reported in element #49 as “not applicable.”</p> <p>There were 8,100 records reflecting the child’s living arrangement as a foster home. The total records reported in this element for a family structure is 8,016.</p>	<p>home.</p> <p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>2) Implement supervisory oversight for the correct and timely entry of this data.</p> <p>3) The Federal team will continue to monitor this data.</p>		
<p>#53 1st Foster Caretaker’s Hispanic or Latino Origin</p> <p>#55 2nd Foster Caretaker’s Hispanic Origin</p> <p>[0 = Not applicable] 1 = Yes 2 = No 3 = Unable to Determine</p>	<p align="center">2</p>	<p><u>Program Code, LNs 25494 – 25510 and 332482 - 32584</u> 1) Based on the findings these elements are not properly getting set to “not applicable.”</p>	<p><u>Program Code</u> 1a) If the child is in a non-foster home placement, elements #53 and 55 are to be set to “not applicable.”</p> <p>1b) If the child is placed in the foster home of a single parent, element #55 is to be set to “not applicable.”</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p><u>Data Quality</u> 1) For foster parents, “unable to determine” is only to be used if they refuse to provide this information.</p> <p><u>Frequency Report (n=9,997):</u> Not applicable = 1,994 (20%); Yes = 212 (2%); No = 7,328 (73%); Unable to determine = 462 (5%); Not reported = 1 (.01%)</p>	<p><u>Data Quality/Training/Supervision</u> 1) Provide ongoing training on the correct use of “unable to determine.”</p> <p>1a) The State may want to add options to reflect abandoned/ Safe Haven infants and declined.</p> <p>2) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>3) Implement supervisory oversight for the correct and timely entry of this data.</p>		
#56 Date of Discharge from foster care	2	<p><u>Program Code, LNs 17928 – 18042 , 21434 – 21530 and 22144 - 22504</u> 1) There were a couple issues with how the discharge date is selected.</p>	<p><u>Program Code</u> 1) Modify the program code to report the date of the hearing.</p> <p>2) If the child is in his/her own home but still in the agency’s responsibility for placement and care, the date of discharge is to be when the agency no longer has responsibility for placement and care.</p> <p>2a) Only report the discharge date at six months if the child is still at home and there is no</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
			language specifying a period of time for the return home visit or if a court review is not scheduled.		
#58 Reason for Discharge [0 = Not Applicable] 1 = Reunification with Parent(s) or Primary Caretaker(s) 2 = Living with Other Relative(s) 3 = Adoption 4 = Emancipation 5 = Guardianship 6 = Transfer to Another Agency 7 = Runaway 8 = Death of Child	2	<u>Program Code, LNs 18743 - 18774</u> 1) There is no logic to set the value of #58 to “runaway.” Currently, the State defaults these to “reunification with parents.” 2) If the discharge is the result of an expired “Trial Home Visit (Placement Type Parents),” the discharge reason is set to “reunification with parents/primary caretakers.”	<u>Program Code</u> 1) Modify the program code to report “runaway” if at the time the agency’s responsibility for care and placement is dismissed the child is on runaway status. 2) See tasks in element #56.		
#60 Title IV-E (Adoption Subsidy)	2	<u>Program Code, LNs 28768 – 28904 and 28906 - 29062</u> The program code appears to be looking only at records of finalized adoptions. This element is reflect whether title IV-E adoption subsidy is a source of income to the child prior to the finalization of an adoption. <u>Frequency Report (n=9,997):</u> Does not apply = 9,383 (94%); Applies = 614 (6%)	<u>Program Code</u> The State may want to remove the check for legal status in order to determine if this element is being correctly reported. Provide a description in the Improvement Plan update of results of investigation and what State did to correct the code.		
#61 Title IV-A (Aid to	2	<u>Program Code, LNs 28768 –</u>	<u>Program Code</u>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
Families with Dependent Children)		<p><u>28904 and 29241 - 29384</u> The program code is not correctly checking for a payment after the child enters foster care.</p> <p><u>Frequency Report (n=9,997):</u> Does not apply = 9,221 (92%); Applies = 776 (8%)</p>	Modify the program code to only check for title IV-A as a source of income to the child that is in foster care.		
#62 Title IV-D (Child Support)	2	<p><u>Program Code, LNs 28768 – 28904 and 29509 - 29640</u> The program code</p> <p><u>Frequency Report (n=9,997):</u> Does not apply = 9,459 (95%); Applies = 538 (5%)</p>	<p><u>Program Code</u></p> <p>The program code must be modified to check for a payment greater than zero.</p>		
#64 SSI or other Social Security Act Benefits	2	<p><u>Program Code, LNs 28768 – 28904 and 29241 - 29384</u> The program code is not mapping SSA (RSDI).</p> <p><u>Frequency Report (n=9,997):</u> Does not apply = 9,509 (95%); Applies = 488 (5%)</p>	Modify the program code to include SSA (RSDI).		
#66 Amount Of Monthly Foster Care Payment (regardless of source)	2	<p><u>Program Code LNs 28842 – 28844 and 29064 – 29153</u></p>	The program code must select a full month payment, not a partial month.		
#45 1 st Primary Caretaker’s Birth Year #46 2 nd Primary Caretaker’s Birth Year (if applicable)	3	<p><u>#45 Frequency Report</u> There is one case with a year of birth of 1901, three in 1912, and 1 in 1919. There is one record with a year of birth in 2010. There are 1,408 records missing a year of birth.</p>	<p>1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>2) Implement supervisory oversight for the correct and</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p><u>#45 Case File Review Findings:</u> 23 (36%) of the records analyzed did not match what was reported in AFCARS.</p> <p><u>#46 Frequency Report</u> There is one case with a year of birth of 1901 and three in 1912. There is one record with a year of birth in 2008. There are 1,408 records missing a year of birth.</p> <p><u>#46 Case File Review Findings:</u> 10 (16%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>timely entry of this data.</p>		
<p>#50 1st Foster Caretaker's Birth Year</p> <p>#51 2nd Foster Caretaker's Birth Year</p>	<p>3</p>	<p><u>#50, Frequency Report</u> There are 12 records with a year of birth in 1905, 12 in 1912, 1 in 1915, 2 in 1920, and 3 in 1923.</p> <p>There are 20 records reflecting the foster parent is a minor (born after 1992).</p> <p>There are 1,986 records missing a year of birth. Based on the numbers in element #41, there should only be 1,814.</p> <p><u>#51, Frequency Report</u> There is one record with a year</p>	<p>1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>2) Implement supervisory oversight for the correct and timely entry of this data.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p>of birth in 1905, six in 1912, and 1925.</p> <p>There are 4 records reflecting the foster parent is a minor (born after 1992).</p> <p>There are 5,502 records missing a year of birth. Based on the numbers in element #49, there should only be 5,458.</p>			
<p>#52 1st Foster Caretaker's Race</p> <p>#54 2nd Foster Caretaker's Race (if applicable)</p>	<p align="center">3</p>	<p>There were 1,814 records reported in element #41 that reflected the child was living in a non-foster home setting. There were 1,986 records reported with no race information in element #52.</p> <p>For foster parents, "unable to determine" is only to be used if they refuse to provide this information.</p>	<p>1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>2) Implement supervisory oversight for the correct and timely entry of this data.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
#11 Mental Retardation #12 Visually/Hearing Impaired #13 Physically Disabled #14 Emotionally Disturbed #15 Other Diagnosed Condition [0 = Does not apply] 1 = Applies	2	<u>Program Code, LNs 999 – 1002</u> The program code sets elements #11 – 15 regardless of what the primary basis for special needs is in element #10. These elements should only be reported if the primary basis is “medical conditions or mental, physical or emotional disabilities.” The case file review found two cases in which one of the elements in #11 – 15 was “applies” but element #10 was not “medical conditions or mental, physical or emotional disabilities.”	<u>Program Code</u> 1) Modify the program code to report 11 – 15 as “does not apply” when element #10 is other than a “4.” 2) See the mapping for foster care elements #11 – 15 and make changes accordingly in the adoption file.		
#25 Adoptive Mother's Race #27 Adoptive Father's Race	2	<u>Program Code, LNs 1301 – 1420</u> 1) All missing are being mapped to “does not apply.”	<u>Program Code</u> 1a) Modify the program code to set element #25 to blank if the adoptive parent is a single male. 1b) Modify the program code to set element #27 to blank if the adoptive parent is a single female.		
#17 Father's Birth Year	3	<u>Case File Review Findings: 7 (23%) of the records analyzed did not match what was reported in AFCARS. The AFCARS field was blank, but reviewers found a birth year in the case file.</u>	1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data. 2) Implement supervisory oversight for the correct and		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
#18 Mother Married at Time of Birth 1 = Yes 2 = No 3 = Unable to Determine	3	<p><u>Frequency Report (n=550):</u> Yes = 132 (24%); No = 313 (57%); Unable to determine = 105 (19%); Not reported = 0</p> <p><u>Case File Review Findings:</u> 5 (17%) of the records analyzed did not match what was reported in AFCARS. In the error cases the AFCARS file indicated “unable to determine” but the reviewers were able to determine that the mother was not married at the time of the child’s birth.</p>	<p>timely entry of this data.</p> <p>1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>2) Implement supervisory oversight for the correct and timely entry of this data.</p>		
#21 Date Adoption Legalized	3	<p>Based on the State’s selection criteria, the date reported in this element should be the same as the discharge date reported in element #56.</p> <p>There was a case that included in the case review where the child’s adoption hearing occurred in October, 2010. However, the judge did not sign the adoption order until March, 2011. It was this date and not the hearing date that was reported in AFCARS. The State needs to re-evaluate if it the hearing date or the signature date is the one that makes the</p>	<p>The State and Federal team need to discuss this element further to ensure that information is accurate.</p>		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		adoption legal. If the hearing date is the date the adoption is final, then it should be the one reported to AFCARS.			
#26 Adoptive Mother's Hispanic Origin #28 Adoptive Father's Hispanic Origin 0 = Not Applicable 1 = Yes 2 = No 3 = Unable to Determine	3	See foster care elements #53 and #55.	The State needs to ensure that since this field is the same used for foster parents that the data in the adoption file is accurate based on the findings and corrections made for foster care element #53 or #55. State and Federal team will continue to evaluate and monitor accuracy.		
#29 Relationship of Adoptive Parent to Child - Stepparent #30 Relationship of Adoptive Parent to Child - Other Relative #31 Relationship of Adoptive Parent to Child - Foster Parent #32 Relationship of Adoptive Parent to Child - Other Non-Relative 0 = Does not Apply 1 = Applies	3	<u>Screen:</u> There are check boxes for these elements in the placement information section of the screen. More than one box can be selected. Caseworkers are not selecting all options that are applicable. <u>#30, Case File Review</u> <u>Findings:</u> There were 10 cases marked questionable because the AFCARS file only indicated "foster parent" and the reviewer did not note whether the adoptive parent was a relative or a non-relative. <u>#31, Case File Review</u>	1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data. 2) Implement supervisory oversight to ensure all applicable relationships are checked.		

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Adoption Data Elements

State: Georgia

AFCARS Reporting Period: October 1, 2010 – March 31, 2011 (2011A)

Data Element	Rating Factor	Findings	Tasks	Estimated Completion Date	Notes
		<p><u>Findings:</u> There were two responses that should have been “applies” instead of “does not apply.”</p> <p><u>#32, Case File Review</u></p> <p><u>Findings:</u> There were 10 cases marked questionable because the AFCARS file only indicated “foster parent” and the reviewer did not note whether the adoptive parent was a relative or a non-relative. Additionally, there were six error (20%) cases that should have been “applies” instead of “does not apply.” This was an additional relationship.</p>			