

AFCARS ASSESSMENT REVIEW IMPROVEMENT PLAN: Foster Care Data Elements

State: Arizona

AFCARS Reporting Period: October 1, 2008 - March 31, 2009 (2009A)

Data Element	Rating Factor	Findings	Tasks	Dates	Notes/Comments
#5 Date of Most Recent Periodic Review (if applicable)	2	<p><u>Program Code, Procedures 30000, 31200, 31200 and LNs 1421-1439, 1693-1711</u> 1) If the child’s legal status at the end of the reporting period, or on the discharge date, is “VPU, voluntary placement 18-” or “VPO, voluntary placement 18+,” the program code reports the most recent effective date from the case plan table that is during the current removal episode, but not after the reporting period.</p> <p><u>Data Quality Frequency Report</u> There are records with review dates between 1998 and 2007. Some of these dates are from the records of the 18 year olds that are no longer in foster care. Once the records of 18 year olds are cleaned up and are no longer in the AFCARS reporting population, these old dates should disappear.</p> <p><u>Case File Review Findings</u> 28 (74%) of the records analyzed did not match what was reported in AFCARS. There were 14 records in the sample that were not reviewed because the individual was over</p>	<p><u>Program Code</u> 1) Modify the program code by commenting out the section noted in the findings.</p> <p><u>Data Quality/Training/Supervision</u> 1) Identify the records with the old review dates and determine if these are actually closed foster care cases that were never entered as discharges on the system, or if there is another contributing factor causing the old dates. 2) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p>		

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		<p>the age of 19.</p> <p><i>Post Site-Visit Findings: The program code was modified by commenting out the section of code that checked for a review date only if the child has been in care seven months or more (LNs 32100, 32270; 37860-38080).</i></p>			
<p>#10 Has the child been clinically diagnosed as having a disability(ies)?</p> <p>1=Yes 2=No 3=Not yet Determined</p> <p>If yes, indicate each type of a disability with a "1."</p>	2	<p><u>Screen:</u> Examination Detail</p> <p>1) The State system does not have the option of "not yet determined."</p> <p>2) The field on the screen contains both diagnosed conditions and observed characteristics of the child.</p> <p><u>Data Quality</u> <u>Frequency Report</u> (n=14,015): Yes = 7,079 (51%); No = 483 (4%); Not yet determined = 6,453 (46%); Not reported = 0</p>	<p><u>Screen</u></p> <p>1) Develop a method that allows the worker to record that the child has not received a medical examination and this value is to be mapped to "not yet determined." This value can also be used if the agency has not received the child's medical report but the child has been examined.</p> <p>2) The State needs to reconsider the design of the screen that is used for this information and include only diagnosed conditions and not include observed characteristics of the child. The data on this screen should only be that information that comes across the interface.</p> <p><u>Data Quality/Training/Supervision</u></p> <p>1) Evaluate reason for the high number of records reported as</p>		

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	<p>There are a significant number of records reported as “not yet determined.” The State team thinks some of the issues could be tied to the interface with the medical database.</p> <p><u>Case File Review Findings</u> 12 (31%) of the records analyzed did not match what was reported in AFCARS. The State reported “not yet determined” for the cases but the reviewers were able to determine whether the child had received a medical examination and was diagnosed with health conditions or not.</p> <p><i>Post Site-Visit Findings: The program code has been modified to correctly initialize this element to blank. If an exam has been performed before the end of the reporting period, but there is no clinical diagnosis, the program code now correctly sets element #10 to "no." As a result of these changes, element #10 is never set to "not yet determined," a value which had been incorrectly set based on calculation only and not by worker selection. Presumably, future changes to the screen design will require additional</i></p>	<p>“not yet determined.” Note cause in the AIP and the planned corrections.</p> <p>2) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>3) Implement supervisory oversight for the correct and timely entry of this data.</p> <p>4) The Children’s Bureau will monitor future and subsequent files for changes in the data.</p> <p>5) The Children’s Bureau or the National Resource Center for Child Welfare Data and Technology will provide the State with information from other States that are using an interface with a health system.</p>		
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		<p><i>changes to the program code for the value "not yet determined" (LNs 49630-49710; 50040-50270).</i></p>	<p><u>Suggestion</u> Another change the State should consider is writing a time frame into the extraction code that if the child has been in care for "x" amount of time (as determined by the State), then those records mapped as "not yet determined" be mapped to blank.</p>		
<p>FC and AD #11 Mental Retardation #12 Visually/Hearing Impaired #13 Physically Disabled #14 Emotionally Disturbed #15 Other Diagnosed Condition</p>	2	<p><u>Screens:</u> Participant Education Condition; Medical/Dental Condition Detail; Psych/Behavioral Condition Detail</p> <p><u>Program Code Procedures</u> <u>32000, 32100, 32110, 32120, 32130, 32135 and LNs 420-440</u></p> <p>1) It appears that if a child wears glasses, the workers are selecting these options, or it is coming across incorrectly on the interface. These options should be more for cataracts, glaucoma, etc., as noted on the list on the Disability Resource list.</p> <p>2) There is a group of values labeled "Special Capability Type Code."</p>	<p><u>Screen/Program Code</u> 1) Check how glasses is entered into the system and if there is a code value for it that should not be mapped to "visually/hearing impaired."</p> <p>2a) Provide an explanation of this group and where they are found in the system.</p> <p>2b) Map <i>CON - Conduct Disorder</i> to element #14.</p> <p>2c) Map the following list to</p>		

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		<p><u>Data Quality</u> <i>The program code now correctly checks for a condition begin date before the end of the reporting period in the person education condition, psych/behavior condition and special medical condition tables (LNs 14820, 14970, 15120). Post Site-Visit Findings: The program code has been modified to correctly initialize elements #11-15 to blank. It also now correctly checks that a condition has a begin date before the end of the reporting period (LNs 49630-49710; 14820, 14970, 15120).</i></p> <p><i>The program code has been modified to correctly map Cystic Fibrosis and muscular disorders to element #13 (VALCH110, LN 4350-4460). The program code has been</i></p>	<p>element #15: <i>LD - Learning Disability SLDA - Specific Learning Disability N - Traumatic Brain Injury</i></p> <p>2d) Evaluate the Disability Resource List on the Children’s Bureau’s web site for additional options the State may need to include in its mapping.</p> <p><u>Data Quality/Training/Supervision</u> 1) The State indicated they will evaluate the interface process for possible enhancement to ensure that all the correct information is populating CHILDS. For instance, it would seem that a diagnosis of Down Syndrome should be on the list and would be mapped to “mental retardation.”</p> <p>2) Describe how the State will provide monitoring oversight to ensure that workers enter this information.</p> <p>3) The Children’s Bureau will monitor future and subsequent files for changes in the data.</p>		
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		<p><i>correctly modified to no longer map State values "TECH, technologically dependent" and "ASTH, allergies/asthma" to any AFCARS element (LN 4430-4500).</i></p> <p><i>AD 11- 15: The program code has been modified to initialize these elements to "does not apply" instead of blank.</i></p> <p><i>The program code has also been modified to correctly exclude conditions that begin after the adoption date (LNs 9572, 9702, 9832).</i></p>			
<p>#17 If yes, how old was the child when the adoption was legalized?</p> <p>[0 = Not Applicable] 1 = less than 2 years old 2 = 2-5 years old 3 = 6-12 years old 4 = 13 years or older 5 = Unable to Determine</p>	<p align="center">2</p>	<p><u>Program Code, Procedure 30200, LNs 2761-2830</u> 1) The program code never sets this element to "5, unable to determine."</p>	<p><u>Program Code</u> 1) If the response to element #16 is "unable to determine" because the child is abandoned or the parent is not able to provide this information, then element #17 must also be reported as "unable to determine." 1a) If the age at the time of adoption is not known, then this element must be left blank. 1b) "Not applicable" should only be reported when the response to element #16 is "no."</p>		

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		<p><u>Data Quality Frequency Report</u> (n=14,015): Not applicable = 13,872 (99%); Unable to determine = 0; Age categories = 143; Not reported = 0</p> <p><i>Post Site-Visit Findings: The program code has been modified to correctly initialize this element to blank instead of "not applicable" (LNs 33570-33600)</i></p>	<p><u>Data Quality/Training/Supervision</u></p> <p>1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data.</p> <p>2) Implement supervisory oversight for the correct and timely entry of this data.</p> <p>3) Describe how the State will provide monitoring oversight of this information.</p> <p>4) The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
<p>#18 Date of First Removal from Home</p> <p>#21 Date of Latest Removal</p> <p>____(mo) ____ (day)____(year)</p>	<p align="center">2</p>	<p><u>Screen: Removal Status</u></p> <p><u>Program Code, Procedures</u> <u>30810, 30850, 30860. LNs</u> <u>3079-3192, 3267-3299, 3307-3345 and 1347-1362</u></p> <p>1) The State excludes records in which the removal and discharge date are on the same day. This does not capture all removal episodes that last 24 hours or less. A problem occurs if the start and end date are on two consecutive days but the length of stay in foster care is less than 24 hours. If the child were to later re-enter foster care and the episode is longer than 24 hours, the</p>	<p><u>Screen/Program Code</u></p> <p>1) Modify the screen and add a field to record the time the child was removed from home.</p> <p>2) Modify the extraction code so that if the first removal episode was 24 hours or less to exclude it from this element. Instead, the start date of the next removal episode that is not 24-hours or less would be reported as the "date of first removal from home."</p>		

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	<p>AFCARS data will reflect an incorrect date for the first removal episode. In order to accurately reflect the correct start date of the first removal from home, the State needs to add a clock field to both the removal status and legal status screens.</p> <p><u>Data Quality</u> <u>Case File Review Findings</u> <i>Element #18:</i> 4 (11%) of the records analyzed did not match what was reported in AFCARS. <i>Element #21:</i> 8 (21%) of the records analyzed did not match what was reported in AFCARS. The errors were because the first placement in the episode was either locked facility or a hospital.</p> <p><i>Post Site-Visit Findings:</i> <i>The program code has been modified to correctly exclude records for which the only placement is a hospital or locked facility.</i></p> <p><i>The program code has also been modified to correctly report the start date of the first placement that is not a hospital or locked facility (LNs 36854-36879).</i></p>	<p><u>Data Quality/Training/Supervision</u> 1) The Children’s Bureau will monitor future and subsequent files for changes in the data.</p>		
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<p>#23 Date of Placement in Current Foster Care Setting</p> <p>____(mo) ____ (day)____(year)</p>	<p align="center">2</p>	<p><u>Program Code, Procedures 31600, 31610 and LNs 1762-1831</u></p> <p>1) If the physical placement history (PPH) is a “runaway” or “trial home visit,” the program code incorrectly reports the start date of the foster care setting immediately prior to the “runaway” or “trial home visit.”</p> <p>2) The program code does not exclude acute hospital stays when reporting the placement date.</p> <p>3) The date should not change when there is a change in status.</p> <p><u>Data Quality Frequency Report</u></p> <p>There are 195 records reported with a missing placement date.</p> <p><u>Case File Review Findings</u></p> <p>13 (34%) of the records analyzed did not match what was reported in AFCARS.</p>	<p><u>Program Code</u></p> <p>1) Modify the extraction code to report the start date of a “runaway.”</p> <p>1a) 1) Modify the extraction code to report the start date of a “trial home visit.”</p> <p>2) Modify the extraction code to not include the date of acute care stays in hospitals.</p> <p>2a) Continue to extract the start date of hospital stays that are for non-acute care.</p> <p>3) Modify the extraction code to not report the start date of status change in the same living arrangement.</p> <p><u>Data Quality/Training/Supervision</u></p> <p>The Children’s Bureau will monitor future and subsequent files for changes in the data.</p>		
<p>#24 Number of Previous Placement Settings in This Episode</p>	<p align="center">2</p>	<p><u>Program Code, Procedures 31600, 31610 and LNs 1762-1831</u></p> <p>1) Acute hospital stays are not excluded from the count.</p>	<p><u>Program Code</u></p> <p>1) The State team needs to identify the number of days for an acute care stay (per the Medicaid State plan).</p>		

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		<p>2) Even though there are records reported in elements #23 and 41 as blank, there are no records reported in element #24 with missing placement count.</p> <p>3) The State team indicated that in some instances for licensing purposes the primary caretaker may be changing from female to male which could be an issue related to the increase in placement counts.</p> <p><u>Data Quality</u> <u>Case File Review Findings</u> 15 (44%) of the records analyzed did not match what was reported in AFCARS. The findings indicate mostly there is an over-count of the number of placements.</p>	<p>1a) Modify the program code to not count acute care hospitalizations.</p> <p>1a) Continue to count hospital stays that are for non-acute care.</p> <p>2) Check the extraction code to ensure it is not initialized to "1." If it is not, explain why there are no records missing a placement count.</p> <p>3) Provide feedback on the State's finding for this item.</p>		
#42 Is Current Placement Out-of-State?	2	<p><u>Program Code, Procedures 32600, 32610, 32620 and 32630</u></p> <p>1) For a PPH placement with a person referred to as either</p>	<p><u>Program Code</u></p> <p>1) Modify the extraction code to check for an effective date prior to the end of the report</p>		

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<p>1=Yes (Out of State placement) 2=No (In-State placement)</p>		<p>"independent" or "trial home visit," the program code checks the home address with the latest effective date. Because the latest effective date is not checked to be valid during the reporting period, the wrong value may be reported in a subsequent data file, if the person moved to a different State after the end of the reporting period.</p> <p><u>Frequency Report:</u> Not reported = 174 (1%) The number of records missing data does not match element #23's number of records missing data.</p>	<p>period.</p> <p><u>Data Quality/Training/Supervision</u> The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
<p>#43 Most recent case plan goal</p> <p>1 = Reunify With Parent(s) Or Principal Caretaker(s) 2 = Live With Relative(s) 3 = Adoption 4 = Long Term Foster Care 5 = Emancipation 6 = Guardianship 7 = Case Plan Goal Not Yet Established</p>	<p align="center">2</p>	<p><u>Program Code Procedure 32400 and LNs 1460-1477, 1483-1497</u> 1) Any value other than those mapped to AFCARS and missing information is mapped to "7, case plan goal not yet established.</p> <p><i>Post Site-Visit Findings: The program code has been modified incorrectly to report those cases that have been in care for 60 days or less as blank and all cases older than 60 days as "not yet established" if no case plan goal has been entered by the worker (LNs 29819-29842).</i></p>	<p><u>Program Code</u> 1) Modify the extraction code to map cases that are blank and the child has been in care for 60 days or less to "not yet established." 1a) Map records that are blank and the child has been in foster care for more than 60 days to blank.</p>		

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		<p><u>Data Quality</u> <u>Frequency Report (n=14,015):</u> Reunify = 7,304 (50%); Live With Other Relative(s) = 302 (2%); Adoption = 2,862 (20%); Long-Term Foster Care 341 (2%); Emancipation = 1,526 (11%); Guardianship = 66 (.47%); Case Plan Goal Not Yet Established = 1,888 (13%); Not reported = 0</p> <p><u>Case File Review Findings</u> 5 (13%) of the records analyzed did not match what was reported in AFCARS. In at least one case the child had been in care more than 6 months but the case plan had not been established. The other issue seems to be that if the child is 18 the case plan goal is reset to “not yet established.” This should be resolved once cases for 18 years are reported as discharged.</p>	<p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure the accurate and timely entry of this data. 2) Implement supervisory oversight for the correct and timely entry of this data.</p>		
#47 Mother’s Date of TPR #48 Legal or Putative Father’s TPR ____ (mo) ____ (day) ____ (year)	2	<p><u>Program Code Procedures</u> <u>34000, 34100, 34110 and LNs 1580-1598, 1444-1454; 34000, 34100, 34110 and LNs 1580-1598, 1444-1454</u> 1) The program code does not extract the latest TPR date of any mother. <i>Post Site-Visit Findings: The program code was incorrectly modified to report the TPR date for the</i></p>	<p><u>Program Code:</u> 1) Modify the extraction code to pull the latest TPR date on all categories for mother.</p>		

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	<p><i>person with the latest effective date of the family relationship record for relationship type of "MOTH," even if a later date exists for "ALMO." Only if no effective date exists for a person with relationship type of "MOTH" will the latest date for "ALMO" now be considered. The program code must report the latest TPR date regardless of the latest relationship effective date (LNs 16510-16780).</i></p> <p>2) The program code does not check for the latest TPR date; it is checking for the latest relationship date. <i>The program code continues to incorrectly report the TPR date based on the latest family relationship effective date instead of the latest TPR date.</i></p> <p><u>Data Quality</u> <i>Post Site-Visit Findings: The program code has been modified to correctly check that the date reported for mom's TPR is before the end of the reporting period (LN 15671).</i></p> <p><i>Post Site-Visit Findings: The program code has been modified to correctly check that the date reported for dad's TPR</i></p>	<p>2) 1) Modify the extraction code to pull the latest TPR date of all categories for father.</p> <p><u>Data Quality</u> The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
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		<i>is before the end of the reporting period (LN 15671).</i>			
<p>#49 Foster Family Structure</p> <p>0 = Not Applicable 1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male</p>	2	<p><u>Program Code Procedures</u> <u>30000, 34600, 34620, 34630</u> 1) The program code never reports AFCARS values of "2, unmarried couple." However, the screen has the option "consensual." <i>Post Site-Visit Findings: The value "CONS" is incorrectly mapped to "married." (LNs 90500-90510).</i></p> <p><u>Data Quality</u> <u>Frequency Report</u> (n=14,015): Not applicable = 0; Married Couple = 6,807 (49%); Unmarried Couple = 0; Single Female = 3,634 (26%); Single Male = 395 (3%); Not reported = 3,179 (23%)</p> <p><i>Post Site-Visit Findings: The program code has also been modified to correctly report "not applicable" when the child is in a non-foster home setting (LNs 32670-32680).</i></p> <p><i>The program code has been modified to map values of "MARR," and "SEPA" to "married" for this element.</i></p>	<p><u>Program Code</u> 1) Consensual should be mapped to "unmarried couple."</p> <p><u>Data Quality</u> 1) The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
#56 Date of Discharge from foster care	2	<p><u>Program Code LNs 3088-3163, 1314-1343:</u> <i>The program code has been</i></p>	<p><u>Program Code</u> For the 18 year olds receiving title IV-E, modify the program</p>		

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		<p><i>modified to correctly report the date of discharge as the youth's 18th birth date, if the youth is not receiving title IV-E and turned 18 during the reporting period and before the removal end date (LNs 29891-30100).</i></p> <p><u>Case File Review Findings</u> 7 (18%) of the records analyzed did not match what was reported in AFCARS.</p>	<p>code to report them as discharged when they are no longer eligible for title IV-E.</p>		
<p>#58 Reason for Discharge</p> <p>[0 = Not Applicable] 1 = Reunification with Parent(s) or Primary Caretaker(s) 2 = Living with Other Relative(s) 3 = Adoption 4 = Emancipation 5 = Guardianship 6 = Transfer to Another Agency 7 = Runaway 8 = Death of Child</p>	2	<p><u>Program Code Procedure 34400 and LNs 2714-2742</u></p> <p>1) The program code will use a placement end reason if it does not find a discharge reason. This is a problem because a placement end reason may not be an actual discharge. This could be accounting for the incorrect reporting of children that are on a trial home visit.</p> <p>2) If the discharge reason could not be determined from either the removal end reason or the placement termination code, it performs the following mapping of the most recent goal.</p> <p><i>Post Site-Visit Findings: The program code has also been modified to correctly report this element as "not applicable" instead of blank for</i></p>	<p><u>Program Code</u> 1/2) Modify the program code to only check for the end reason of the current removal.</p> <p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a training/oversight plan to ensure correct data is entered into the system.</p>		

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		<p><i>children still in foster care.</i></p> <p><i>The program code has been modified to correctly report the reason for discharge as "emancipation," if the youth is not receiving title IV-E and turned 18 during the reporting period and before the removal end date (LNs 29891-30100).</i></p> <p><u>Case File Review Findings</u> 5 (13%) of the records analyzed did not match what was reported in AFCARS.</p>			
<p>#61 Title IV-A (Aid to Families with Dependent Children)</p> <p>0-Does not apply 1-Applies</p>	2	<p><u>Program Code Procedure 34800, LNs 9127-9158</u></p> <p>1) This element should only reflect whether title IV-A is being paid on behalf of the child after he/she enters foster care and not for the family the child was living with prior to foster care. The definition is: "Child is living with relative(s) whose source of support is an AFDC payment for the child."</p> <p>2) Emergency Assistance (EA) funds are to be mapped to element #65.</p>	<p><u>Program Code</u></p> <p>1) Modify the program code to check for a IV-A payment that occurs after the removal from home date.</p> <p>2) Modify the extraction code to map EA to element #65</p>		
<p>#65 None of the Above</p> <p>0-Does not apply 1-Applies</p>	2	<p><u>Program Code Procedure 34800, LNs 9061-9313</u></p> <p>The program code does not check for other sources of income during the reporting period in addition to those in</p>	<p><u>Program Code</u></p> <p>Modify the program code to check for other sources of income and if any are found set this element to applies.</p>		

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		#59-64.			
#66 Amount Of Monthly Foster Care Payment (regardless of source) 0-Does not apply 1-Applies	2	<u>Program Code Procedure 34900, LNs 9324-9376 and 1744-1758</u> The State is incorrectly reporting partial payments for this element. <i>Post Site-Visit Findings: The program code has been modified to report the amount paid in the latest month of the reporting period in which services were provided through the last day of the month. However, there is no check that the services were also provided on the first day of that month, allowing for the possible reporting of a partial monthly payment (LNs 95810-96120; 18095-18240).</i>			
#6 Child Birth Date	3	<u>Frequency Report</u> There is one record with a year of birth of 1970 (38 year old). There are an additional 143 records reflecting youth over the age of 19. The State must develop a method to report only youth that are 18, or 19 if eligible for title IV-E, or younger in the reporting population (See General Requirement #7 and Foster Care elements #56 and 58.	The Children’s Bureau will monitor future and subsequent files for changes in the data.		
FC #8 Child’s Race	3	<u>Screen:</u> Person Detail The State may want to change	Provide training that “Filipino” is to be entered as “Asian.”		

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<p>AD #7 Child's Race</p> <p>0 = Does not apply 1 = Apply</p> <p>a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine</p>		<p>the language from "unable to determine" to "abandoned" so that it is clear to the caseworker when it is a suitable option.</p> <p><u>FC & AD Program Code, Procedure 30400, LNs 2840-2955; VALCH1111; LNs 12703-12708; 15502-15507; 19122-19123; 19322-19323.</u></p> <p><i>Post Site-Visit Findings: The program code has been modified correctly by commenting out the line of code that initialized the child's race elements to zeroes instead of blanks (LN 35380).</i></p> <p><u>NYTD race</u> See Foster Care Findings Matrix</p>	<p>AD #7: The State needs to check on whether race information, especially "unable to determine" is being accurately collected for private adoptions.</p> <p>The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
<p>#16 Has this child ever been adopted?</p> <p>1 = Yes 2 = No 3 = Unable to Determine</p>	<p>3</p>	<p><u>Screen:</u> Participant Detail</p> <p>There is a section "Adoption Characteristics" that contains fields for "previous adoption (yes/no) and the age. The field does not contain the option "unable to determine."</p> <p><u>Frequency Report (n=14,015):</u> Yes = 143 (1%); No = 11,718 (84%); Unable to determine = 2,084 (15%); Not reported = 0</p> <p><u>Case File Review Findings</u> 5 (13%) of the records analyzed did not match what was</p>	<p><u>Screen</u></p> <p>1) Modify the screen by adding the option "unable to determine."</p>		

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		<p>reported in AFCARS. One for a child that was previously adopted and reentered care and was not reported. This may be an issue of how long the child has been back in care; it may be a data clean up issue.</p> <p><u>Program Code, Procedure</u> <u>30200, LNs 2761-2830</u> <i>Post Site-Visit Findings: The program code has been modified to correctly initialize this element to blank and to keep the element as blank if no record is found in the client person table (LNs 33570-33600; 34060-34080).</i></p> <p><u>Note</u> The system currently does not have the capacity to collect the information that must be reported under section 422(b)(12) of the Social Security Act (the Act). This section of the Act relates to inter-country adoptions and requires States to identify the number of children who were adopted from other countries and entered into State custody; the reasons for the disruptions or dissolutions, the permanency plan for the children, and identify the agencies that handled the placement or</p>			
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		adoption. States are currently required to provide this information in the Five-Year Child and Family Services plan, and annually in the Annual Progress and Services Report. The State may want to consider adding fields to enable the collection of information needed for reporting this information.			
#19 Total Number of Removals from Home	3	<p><u>Program Code, Procedures 30810, 30850 and 30860, LNs 3079-3192, 3267-3299, 3307-3345, and 1347-1362</u></p> <p><i>Post Site-Visit Findings: The program code has been modified to correctly exclude from the count those removals for which the only placement is a hospital or locked facility (LNs 13380-13700; 13832-14680).</i></p>	<p>1) The program code excludes an episode that ends the same day that the next episode begins. Explain this as it appears that the removal count could be wrong (LNs 1347-1362)?</p> <p>2) The Children’s Bureau will monitor future and subsequent files for changes in the data.</p>		
#20 Date Child was Discharged from last foster care episode (if applicable) ____(mo) ____ (day)____(year)	3	<p>Dates for this element are affected by the State’s reporting children on trial home visit as discharged.</p> <p><u>Program Code, Procedures 30810, 30850, 30860. LNs 3079-3192, 3267-3299, 3307-3345 and 1347-1362</u></p> <p><i>Post Site-Visit Findings: The program code has been modified to correctly exclude removal episodes for which the only placement is a hospital or</i></p>	<p>The Children’s Bureau will monitor future and subsequent files for changes in the data.</p>		

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		<i>locked facility (LNs 38910-39020; 13832-14680).</i>			
<p>Actions or Conditions Associated With Child’s Removal (Indicate all that apply with a “1”.)</p> <p>#38 Abandonment #39 Relinquishment</p> <p>[0-Does not Apply] 1-Applies</p>	3	<p>The removal reason of “Safe Haven” is incorrectly entered as “abandonment.”</p> <p>The State is encouraged to footnote how many kids that are Safe Haven.</p>	<p>Provide training to workers and supervisors that Safe Haven is to be recorded as “relinquishment.”</p>		
<p>#41 Current Placement Setting</p> <p>1 = Pre-Adoptive Home 2 = Foster Family Home-Relative 3 = Foster Family Home-Non-Relative 4 = Group Home 5 = Institution 6 = Supervised Independent Living 7 = Runaway 8 = Trial Home Visit</p>	3	<p><u>Frequency Report (n=14,015):</u> Pre-Adoptive Home = 319 (2%); Foster Family Home (Relative) = 4,443 (32%); Foster Family Home (Non-Relative) = 6,078 (43%); Group Home = 1,124 (8%); Institution = 993 (7%); Supervised Independent Living = 488 (4%); Runaway = 373 (3%); Trial Home Visit = 83 (1%); Not reported = 174 (1%)</p> <p>The number of records missing data does not match element #23’s number of records missing data.</p> <p><u>Screen:</u> Placement/Location Detail</p> <p><u>Case File Review Findings</u> 8 (21%) of the records analyzed did not match what was</p>	<p>Ensure that children returned home while still in the agency’s responsibility for care and placement are reported as “trial home visit.”</p> <p>Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information.</p>		

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		reported in AFCARS. The errors were mostly related to incorrect entry and/or extraction of "trial home visit."			
<p>#44 Caretaker Family Structure</p> <p>1 = Married Couple 2 = Unmarried Couple 3 = Single Female 4 = Single Male 5 = Unable to Determine</p>	3	<p><u>Frequency Report</u> (n=14,015): Married Couple = 3,043 (22%); Unmarried Couple = 432 (3%); Single Female = 8,241 (59%); Single Male = 919 (7%); Unable to Determine = 1,399 (10%); Not reported = 0</p> <p><u>Case File Review Findings</u> 5 (13%) of the records analyzed did not match what was reported in AFCARS.</p> <p><i>Post Site-Visit Findings: The program code has been modified to correctly map missing data to blank instead of "unable to determine" (LNs 58550-58560; 59560-59570).</i></p> <p><i>The program code has also been modified to correctly map "separated" to "married" (LNs 61190-61220).</i></p>	<p>Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information.</p> <p>The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
<p>#45 1st Primary Caretaker's Birth Year</p> <p>#46 2nd Primary Caretaker's Birth Year (if applicable)</p> <p>____(mo) ____ (day)____(year)</p>	3	<p><u>Frequency Report:</u> #45: There is one record with a year of birth of 1910 (98/99 year old). There is one record with a year of birth of 2007.</p> <p>There are 235 records that are blank. This does not match the number of records reported in</p>	<p>Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information.</p> <p>The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		

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		<p>element #44. These numbers should match.</p> <p>#46: There are 10,413 records that are blank. This does not match with the number of records reported with a family structure in element #44. There are 9 records with an invalid year.</p> <p>The State may want to add an edit to the screen that prevents the entry of a caretaker that is younger than the child.</p> <p><u>Case File Review Findings</u> #45: 5 (13%) of the records analyzed did not match what was reported in AFCARS.</p> <p>#46: 8 (21%) of the records analyzed did not match what was reported in AFCARS.</p>			
#50 1 st Foster Caretaker's Birth Year	3	<p><u>Frequency Report:</u> There is one record with a year of birth of 2000. There are 10,386 records reported in element #49 with a family structure, there are 10,816 records reported for this element. There are seven records with an invalid year. See notes in FC #49.</p>	<p>Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information.</p> <p>The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
#51 2 nd Foster Caretaker's Birth Year	3	<p><u>Frequency Report:</u> There is one record with a year of birth of 2000. There are</p>	<p>Describe how the State will provide monitoring oversight to ensure that workers accurately</p>		

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		6,807 records reported in element #49 with a married family structure, there are 6,811 records reported for this element. There are four records with an invalid year.	enter this information. The Children's Bureau will monitor future and subsequent files for changes in the data.		
#52 1 st Foster Caretaker's Race #54 2 nd Foster Caretaker's Race (if applicable) a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine	3	See frequency report. Based on the data for elements #41 and 49, this element is rated a three. Once corrections have been made to element #49, the Federal team will re-evaluate the findings.	Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information. The Children's Bureau will monitor future and subsequent files for changes in the data.		
#53 1 st Foster Caretaker's Hispanic or Latino Origin #55 2 nd Foster Caretaker's Hispanic Origin 0 = Not applicable 1 = Yes 2 = No 3 = Unable to Determine	3	<u>Screen:</u> Person Detail <u>Extraction Code LN 02685</u> The extraction code is incorrectly setting this element to blank if the child is not in a foster home. Frequency Report (n=14,015): Not applicable = 0 ; Yes =3,204 (23%); No = 7,428 (53%); Unable to determine = 176 (1%); Not reported = 3.207 (23%) <i>Post Site-Visit Findings: The</i>	Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information. The Children's Bureau will monitor future and subsequent files for changes in the data.		

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		<i>program code has been modified to correctly set this element to "not applicable," if the child is not in a foster home setting (LNs 32720-32730).</i>			
#62 Title IV-D (Child Support) 0-Does not apply 1-Applies	3	<u>Program Code Procedure 34800, LNs 9184-9236</u> <i>Post Site-Visit Findings: The program code has been modified to correctly check for payments during the reporting period (LNs 94470-94480).</i>	The Children's Bureau will monitor future and subsequent files for changes in the data.		

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Data Element	Rating Factor	Findings	Tasks	Dates	Notes/Comments
<p>#10 Primary Basis for Determining Special Needs</p> <p>0 = Not Applicable 1 = Racial/Original Background 2 = Age 3 = Membership in a Sibling Group 4 = Medical Conditions or Mental, Physical or Emotional Disabilities 5 = Other</p>	<p align="center">2</p>	<p><u>Screen: Adoption Characteristics</u> 1) The screen does not have a field to collect “other State defined special needs.”</p> <p>2) Case workers are able to select all applicable reasons for determining that the child has special needs. However, there is no way to indicate the primary basis of special needs.</p> <p><u>Program Code Procedures 31000, 31100, 31110, 31120, 31130, 31135, 32400 and LNs 952-986</u> 1) The extraction code has a hierarchy programmed into it so that if the value “medical conditions or mental, physical or emotional disabilities” is selected, regardless of any others basis being selected, then “medical conditions or mental, physical or emotional disabilities” is reported as the primary basis for special needs.</p> <p>2) There is no mapping for “other.”</p> <p><u>Data Quality</u></p>	<p><u>Screen</u> 1) Modify the screen to include an option that reflects other State defined bases for special needs.</p> <p>2) Modify the screen to allow the case worker to identify which reason is the primary special need.</p> <p><u>Program Code</u> 1) Once the change is made to the screen to identify a primary special need modify the program code.</p> <p>2) Once a field is added to the screen to collect other State defined special needs map this field to “other.”</p> <p><u>Data Quality/Training/</u></p>		

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Data Element	Rating Factor	Findings	Tasks	Dates	Notes/Comments
		<p><u>Frequency Report</u> (n=767): Not applicable = 124 (16%); Race/Original Background = 19 (3%); Age = 14 (2%); Sibling group = 145 (19%); Medical, etc. = 465 (61%); Other = 0; Not reported = 0</p> <p><u>Case File Review Findings:</u> There were seven errors identified in the analysis.</p> <p><i>Post Site-Visit Findings: The program code has been modified to initialize this element to blank instead of "not applicable." In a later section, the code checks if the element is blank, then sets it to "not applicable." LNs 12706-12712, 15505-15530, 28482-28483, 28782-28785.</i></p>	<p><u>Supervision</u></p> <p>1) Describe, develop, and implement a method to ensure the accurate entry of this data.</p> <p>2) The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
#19 Date of Mother's TPR	2	<p><u>Program Code Procedures 32000, 32100, 32110 and LNs 991-1012, 1047-1057</u></p> <p><i>Post Site-Visit Findings: The program code has been modified to report the TPR date for the person with relationship types of "MOTH" or "ALMO" and having the latest effective date of the relationship before the date of adoption. The program code must check for the latest TPR date instead of the latest effective date of the relationship. The program code checks the dates for any mother except the new</i></p>	<p><u>Program Code:</u></p> <p>1) Modify the extraction code to pull the latest TPR date on all categories for mother.</p>		

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Data Element	Rating Factor	Findings	Tasks	Dates	Notes/Comments
		<p><i>adopting mother. LNs 10010-10101.</i></p> <p><u>Case File Review Findings:</u> There were four errors identified in the analysis.</p>	<p><u>Data Quality</u> The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
#20 Date of Father's TPR	2	<p><u>Program Code Procedures 32000, 32120, 32125 and LNs 1016-1042, 1047-1057</u> <i>Post Site-Visit Findings: The program code has been modified to incorrectly report the TPR date for the person with relationship type of "FATH" or "ALFA" and having the latest effective date of the relationship before the date of adoption. The program code must check for the latest TPR date instead of the latest effective date of the relationship. The program code checks the dates for any father except the new adopting father (LNs 10292-10370).</i></p> <p><u>Case File Review Findings:</u> There were four errors identified in the analysis.</p>	<p><u>Program Code:</u> 1) Modify the extraction code to pull the latest TPR date of all categories for father.</p> <p><u>Data Quality</u> The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
#27 Adoptive Father's Race a. American Indian or Alaska Native b. Asian	2	<p><u>Program Code Procedures 32250</u> The program code incorrectly sets this element to zeroes for a single male adoption. It should be set to blanks. <i>Post Site-Visit Findings: The program code continues to</i></p>	<p><u>Program Code</u> 1) Modify the extraction code to map these fields to blank if there is no adoptive father.</p>		

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Data Element	Rating Factor	Findings	Tasks	Dates	Notes/Comments
<p>c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine</p> <p>0 = Does not apply 1 = Apply</p>		<p><i>incorrectly initialize this element to "does not apply" instead of blank in procedure 32250-ADOPT-FATHER, unlike the correct modification made for element #25 in 32210-ADOPT-MOTHER. However, the program code was modified to initialize this element to blank in other sections (LN27250; 17702-17703; 17900-17901).</i></p> <p><u>Screen:</u> Person Detail (Same as foster care screen) The State team indicated that the worker must select at least one race before leaving the person detail screen.</p>	<p><u>Data Quality/Training/Supervision</u> 1) Describe, develop, and implement a method to ensure that multiple races are entered, if applicable. 2) The Children’s Bureau will monitor future and subsequent files for changes in the data.</p>		
<p>#29 –32</p> <p>#29 Relationship of Adoptive Parent to Child - Stepparent #30 Relationship of Adoptive Parent to Child - Other Relative #31 Relationship of Adoptive Parent to Child - Foster Parent #32 Relationship of Adoptive Parent to Child - Other Non-Relative</p>	<p align="center">2</p>	<p><u>Screen:</u> Adoption Characteristics 1) The field does not allow more than one relationship to be selected.</p> <p><u>Program Code:</u> 1) The program code incorrectly reports only a single choice for elements #29-32.</p> <p><u>Case File Review Findings:</u> #31: There were 13 errors identified in the analysis.</p>	<p><u>Screen</u> 1) Develop a method that allows for multiple relationship types to be selected.</p> <p><u>Program Code</u> 1) Modify the program code to report multiple relationships.</p>		

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0 = Does not Apply 1 = Applies		#32: There were five errors identified in the analysis.			
#35 Receiving Monthly Subsidy 1 = Yes 2 = No	2	<u>Screen:</u> Adoption Subsidy Application <u>Program Code Procedures 34000, 35000, 35100 and LNs 1076-1081</u> 1) Medicaid-only subsidies are incorrectly not being reported in this element.	<u>Screen/Program Code</u> 1) Develop a method to record and/or extract adoption agreements that are only for Medicaid subsidy. 1a) Map Medicaid only subsidies to "yes."		
#8 Child Hispanic Origin 1 = Yes 2 = No 3 = Unable to Determine	3	<u>Screen:</u> Person Detail (Same as foster care screen) <u>Program Code:</u> <i>Post Site-Visit Findings: The program code has been modified to correctly initialize this element to blank instead of "unable to determine" (LNs 12704-12709, 15503-15510).</i>	Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information. The Children's Bureau will monitor future and subsequent files for changes in the data.		
#9 Has Agency Determined Special Needs 1 = Yes 2 = No	3	<u>Frequency Report</u> (n=767): Yes = 643; No = 124; Not reported = 0 The number of records reported as "yes" for element #35 (is child receiving a subsidy) is 709. <u>Program Code Procedures 31000, 31100, 31110, 31120, 31130, 31135, 32400 and LNs 952-986</u> <i>Post Site-Visit Findings: The program code has been modified to correctly initialize this element to blank instead of "no" (LNs 12705-12710, 15504-15520).</i>	The Children's Bureau will monitor future and subsequent files for changes in the data.		

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Data Element	Rating Factor	Findings	Tasks	Dates	Notes/Comments
#18 Mother Married at Time of Birth 1 = Yes 2 = No 3 = Unable to Determine	3	<u>Screen:</u> Participant Detail (Same as foster care screen) <u>Case File Review Findings:</u> There were three errors identified in the preliminary analysis.	Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information. The Children’s Bureau will monitor future and subsequent files for changes in the data.		
#23 Adoptive Mother's Year of Birth #24 Adoptive Father's Year of Birth	3	There were errors in the case files.	Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information. The Children’s Bureau will monitor future and subsequent files for changes in the data.		
#25 Adoptive Mother's Race a. American Indian or Alaska Native b. Asian c. Black or African American d. Native Hawaiian or Other Pacific Islander e. White f. Unable to Determine 0 = Does not apply 1 = Apply	3	<u>Screen:</u> Person Detail (Same as foster care screen) <u>Program Code Procedures 32210</u> <i>Post Site-Visit Findings: The program code has been modified to correctly initialize the adoptive mother's race elements to blank instead of "does not apply."</i>	Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information. The Children’s Bureau will monitor future and subsequent files for changes in the data.		

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Data Element	Rating Factor	Findings	Tasks	Dates	Notes/Comments
#26 Adoptive Mother's Hispanic Origin #28 Adoptive Father's Hispanic Origin 0 = Not Applicable 1 = Yes 2 = No 3 = Unable to Determine	3	<p><u>Case File Review Findings:</u> There were nine errors identified in the analysis.</p> <p><u>Program Code Procedures 32210</u> #26: <i>Post Site-Visit Findings: The program code has been modified to correctly report this element as "not applicable," instead of blank, if the child was adopted by a single male (LNs 27172-27173).</i></p> <p>#28: <i>Post Site-Visit Findings: The program code has been modified to correctly report this element as "not applicable," instead of blank, if the child was adopted by a single female (LNs 26430-26431).</i></p>	<p>Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information.</p> <p>The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
#36 Monthly Amount	3	<p><u>Case File Review Findings:</u> There were 10 errors identified in the preliminary analysis.</p>	<p>Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information.</p> <p>The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		
#37 Adoption Assistance - title IV-E	3	<p><u>Case File Review Findings:</u> There were two errors identified in the preliminary analysis.</p> <p><u>Program Code Procedure 34000</u></p>	<p>Describe how the State will provide monitoring oversight to ensure that workers accurately enter this information.</p>		

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		<p><u>and LNs 3070-3090 and 3150-3171</u> <i>Post Site-Visit Findings: The program code has been modified to correctly check for approved "IVES" eligibility during the reporting period instead of checking for claims paid (LNs 30752-30870; 30922-30981; 31602-31710).</i></p> <p>For Medicaid-only this element would be no. This is based on the date the adoption was finalized and the status of the eligibility at that point.</p>	<p>The Children's Bureau will monitor future and subsequent files for changes in the data.</p>		